Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"

Minutes of the September 28, 2015 Monthly Meeting

The monthly meeting was held at Fayetteville Fire Department Station 17 and we thank Chief Major and his staff for their great hospitality

Opening Prayer: Fire Chief Wayne Lucas provided the opening prayer.

Roll Call: Roll call was conducted with 17 departments and 6 associate members present.

Members Absent:

Fire/EMS Departments: Bethany, EMS

Associate Members: CC Fire Commissioner, CCDA, FTCC, Fort Bragg EMS, HazMat and Life Link

Approval of Minutes: Approval of the minutes for the August meeting were approved as presented.

Guests: Amber Toy, MDA spoke about the MDA "Fill the Boot Drive"

Vendors Present: None

Treasurer's Report: N/A – Presented during Chief's only meetings.

Meeting Point of Interests:

Next Chief's Meeting *will be Monday October 26, 2015 at EMS Base.*

- Fayetteville Fire Department has the Air Truck Responsibilities during the month of October 2015. The new call sign for their unit is Air 1
- Members were provided a packet with various informational materials.
  - Legal Briefs
  - Dr. Crandall's Health Report
  - NCFRC minutes April 21, 2015
  - Standards Committee minutes September 8, 2015
  - Credit card SOG
  - Bill for safety trailer

OLD BUSINESS

1. President Johnson advised that he talked with Mr. Mike Hodgson (SHP-VIPER) representative in order to obtain additional Tactical Channels to address future anticipated growth. He stated that tomorrow Tuesday September 29, 2015 the communications committee is meeting to work on the channel template (Code Plugs) in order to finalize our new radio configurations as previously briefed. This will take multiple meetings in order to complete the task.

2. President Johnson stated that we need everyone's assistance in making sure our web page stays active and updated. Please send all of your training or activities to him so that we can get them posted on the site.

3. President Johnson advised everyone that the CCFCA credit cards were in and ready for use. He stated that cards for the Executive Committee as well as one in the Association Name were requested. He submitted an SOG for review on how the cards will be utilized. Please send your comments to President Johnson regarding the SOG before the October meeting so it can be finalized and adopted.

4. President Johnson discussed the pricing issues with Time Warner Cable. We need to be looking at alternatives for cable TV in the near future. Time Warner is looking at our VFD's as businesses and therefore are charging a much higher monthly fee as well as a $ 15.05 fee for each additional television outlet in the fire house.

5. President Johnson briefed the members about the fire safety house. It was sent to HGR for some repairs that were needed. The total cost to repair the items was over $2,200 dollars. He will advise when it is back in service via I am responding. Please contact Station 13 to schedule same. Please check the Fire Safety House Google Calendar, whereas all requests are posted on the calendar. Remember it is on a first come first serve basis.

NEW BUSINESS:

1. President Johnson discussed the pros and cons of NFPA. He advised the association of the need to change the current service to a new set up so that we can have more capabilities to review and print the on-line NFPA codes and documents. He was working with a NFPA representative to coordinate the multiple user access. In the mean time anyone needing a specific standard please call him and he will provide with the proper steps to take to accommodate your request.

2. President Johnson provided a quick overview of the North Carolina State Fire and Rescue Commission as well as the three (3) sub-committee's answering directly to the FRC.

3. President Johnson asked each Chief to please review the IAR hand-out and provide feedback requested by IAR as to their Station POC and address. He asked that members return the info during our October 2015 meeting in order to return the

information to IAR and have them up-date your stations response date via use of GIS data. This is only for stations that want to take advantage of the latest IAR technologies.

4. President Johnson informed the membership that we needed to address a small house keeping issue. He stated that we really don't have a system in place that deals with our Standard Operating Guidelines numbering. We currently just add to the last number used. Our SOG's however fall into various categories. In order to address the issue he is requesting as we move forward to delineate our SOG's into the category that the specific SOG deals with.

   100.00 - 100.99 - Administration
   200.00 - 200.99 - Fire Suppression Operations
   300.00 - 300.99 - Medial and Rescue Operations
   400.00 - 400.99 - HazMat Operations
   500.00 - 500.99 - Safety and Health Issues
   600.00 - 600.99 - Fire Prevention
   700.00 –700-99 –Miscellaneous

   Fire Chief Joe Marsh made a motion to approve the provided SOG Categories for use within our SOG numbering scheme henceforth and that all previously approved SOG's be renumbered to reflect the correct category. The motion was seconded by Chief Ronnie Godwin and APPROVED by all members present via a roll call vote.

   President Johnson thanked the members for their continued support of our on-going efforts.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE

- **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.spfd@gmail.com

FIRE PREVENTION/EDUCATION COMMITTEE Captain Willet, FFD – Chairperson, E-Mail: Rwillet@ci.fay.nc.us

- Captain Willet encouraged all departments to participate in the October Safety Day at the Cross Creek Mall. It is scheduled for October 3, 2015 from 1000-1400 hours.

COMMUNICATIONS COMMITTEE EMS Chief Brian Pearce – EMS - Chairperson, E-Mail: bpearce@capefearvalley.com

- No Report, but a Communications Committee Meeting is scheduled for September 29, 2015.

STANDARDS & POLICY COMMITTEE **A/C** Kevin Murphy (SPFD # 13) Chairperson, E-Mail: kmurphy1903@gmail.com

- Assistant Chief Murphy briefed the association on several issues including apparatus numbering, boat equipment requirements, boat numbering, and squad designations. The minutes and recommendations were distributed.

MEMORIAL COMMITTEE Chief R. Marley (Pearce's Mill) Chairperson, E-Mail: pmfd0301@nc.rr.com

- President Johnson stressed the importance of our annual memorial service to all the Chief's. He requested that each Fire District is represented at the service. Chief Marley stated that the Annual Memorial Ceremony is scheduled for the October 10, 2015 at 1100 hours at FTCC. All are encouraged to attend.

AUTOMATIC AID/MUTUAL AID COMMITTEE Chief Joe Marsh (GCFD # 24) Chairperson–E-Mail: gcfd24@nc.rr.com

- No report

FINANCE COMMITTEE Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: spfd1302@nc.rr.com

- No report.

RESCUE COMMITTEE Deputy Chief Hank Harris (Cotton FD) Chairperson, E-Mail: cfd402@nc.rr.com

- No report

BULK PURCHASE COMMITTEE Deputy Director Timmy Mitchell (Emergency Services), Chairperson, E-Mail: tmitchell@co.cumberland.nc.us

- No report.

SPECIAL RESPONSE TIME COMMITTEE - Chief Hill (WCFD/FFD) Chairperson, E-Mail: mhill@ci.fay.nc.us

- No report

KNOX BOX COMMITTEE - Emergency Management Officer Gene Booth (Emergency Services) Chairperson, E-Mail: wbooth@co.cumberland.nc.us

- No report

FIREHOUSE STEERING COMMITTEE – Fire Chief T. J. McLamb (SLFD # 22) Chairperson, E-Mail: tmclamb@spring-lake.org

- No report.

ASSOCIATE MEMBERS REPORT

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Randy Beeman, Director), E-Mail: rbeeman@co.cumberland.nc.us

- ES Director Beeman – Discussed the Relief Fund Board Members. All chiefs need to submit their requested county Appointee to Mr. Beeman no later than December 11, 2015 so that it can be on the agenda for January 2016. A reminder that your fire conditions report is due no later than October 31, 2015 to OSFM – Mr. Beeman also requested that those department's that are not directly reporting to OSFM to please provide the following information for each Relief Fund Member – E-mail and Telephone Number. For those that do not have an e-mail may use the department's e-mail address. Failure to timely submit our reports results in the forfeiture of next year's relief funds.
- Deputy Director Mitchell – No Report
- EM Officer Booth – No Report
- Communications Director Susan McLeod - No Report

EMS DIRECTOR: Brian Pearce, Director, E-Mail: bpearce@capefearvalley.com

- No report

HAZMAT BC Calvin Bishop, FFD - POC telephone for HAZMAT is 433-1729, E-Mail: cbishop@ci.fay.nc.us

- No report.

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

- No report.

FTCC Ernest Ward, Director, E-Mail: warde@faytechcc.edu

- No report.

SHERIFF'S OFFICE Sheriff Butler

- Sgt. Hodges advised the membership that they were still working on bringing a second detective the Arson unit, but the new person would need training before they could be fully functional. Detective Bates was injured and is out for a period of time.

CHRISTIAN FIREFIGHTERS Chaplain JD. Pone -

- No report

NC HIGHWAY PATROL – Captain Freddy Johnson Jr. SHP Field Operations. E-Mail: fljohnson@ncshp.org

- No Report

CIVIL AIR PATROL Ryan William

- No report

DISTRICT ATTORNEY'S OFFICE

- No report

COUNTY COMMISSIONERS Fire Commissioner John Keefe

- No report

FOR THE GOOD OF THE ASSOCIATION:

- Assistant Chief Bradshaw advised the members that retired Fire Chief Wilbur Johnson had passed away. His service is scheduled for October 1, 2015 from 1200 to 1400 hours at Jernigan and Warren Funeral home in Fayetteville.

- Chief Melvin updated the membership regarding Federal Firefighters being able to use the services of FTCC and the NCDOI. He advised that everything had been worked out. Federal firefighters are still required to pay for continuing education services, but we will continue to work with our local legislators on getting our fee exemption re-instated.

- Chief Marley advised the members that Pearce's Mill Fire Department will celebrate 60 years of service on October 6, 2015.

- Wayne Doorman with Godwin Falcon Fire Department discussed the EMS bill he received due to an injury sustained on the fire ground. It was discussed that maybe firefighters should receive a professional courtesy transport due to the assistance provided to EMS units in non-emergency situations on a continual basis.

- President Johnson informed the membership that in their packets were flyers for Stoney Point's annual Trail of Terror (TOT) fund raiser. Please post these flyers on your stations bulletin board and come on out and have some fun by supporting our trail. He stated that this year we added a new Zombie Shoot event. The trail will operate every weekend Friday and Saturday in October from 8 until 11 PM.

- President Johnson asked all members present to please continue to pray for our Association Chaplain Deputy Chief J.D. Pone. Chief Pone continues to undergo treatments for his medical condition and needs all of our prayers.

ADJOURNMENT: A motion was made to adjourn by Scott Bullard seconded by Assistant Chief Brock. The meeting was adjourned at 2055 hours.

Respectfully Submitted By:

Freddy L. Johnson
Freddy L. Johnson Sr., CFO
Fire Chief / President

Mark A. Melvin
Mark A. Melvin, CFO
Fire Chief / Secretary

5 Enclosures

1. Cumberland County Fire Chief's Association – Attendance Roster September 2015
2. Roll call vote on supporting SOG numbering system
3. Minutes from the Standards Committee meeting on 8 September 2015
4. SOG on the CCCFCA credit card usage
5. Bill for the safety house

SOG - # A-100	Standard Operating Guideline	Page 1 of 4

	Cumberland County Fire Chief's Association	*REFERENCES:* NFPA 1201 CCFCA By-Laws (Revised) CCFCA Minutes/Vote Sheet August 25, 2014 *FORMS:* *Card Holder Statement of Responsibility*

CCFCA (BB&T) Business Credit Card Use Policy

APPROVED BY: CCFCA Board of Directors – 10/26/2015-	***EFFECTIVE:*** *10/26/2015*

1.0 PURPOSE:

1.01 To provide an efficient method to charge CCFCA business related purchases of goods and services as well as approved CCFCA business related travel expenses that may arise from time to time. This policy also outlines procedures for acquitting and processing monthly cardholder statements.

2.0 SCOPE

2.01 Pertaining to All Executive Committee members assigned a CCFCA Business Credit Card.

3.0 GUIDELINES

Eligibility & Distribution:

To be eligible for a CCFCA Business Credit Card or use a CCFCA Business Credit Card, members must meet one or more of the following criteria:

1. Be elected by the CCFCA Board of Directors (Fire Chief's) to an Executive Committee Position.

2. Be a CCFCA Board of Director (Chief Officer) that MAY require the temporary use of a CCFCA Business Credit Card for CCFCA business related business expenses as APPROVED.

3. ALL other uses require specific APPROVAL by the Board of Directors (Fire Chief's) or the Association President under unique circumstances to association members that may be assigned job responsibilities (Committee Members) which would benefit or otherwise be facilitated by the temporary use of a CCFCA Business Credit Card.

Management

The Association President SHALL assign the Association Treasurer to manage the association business credit card program

Approved Use

Credit cards may only be used for the following authorized purchases:

1. **Approved** CCFCA business related expenses such as, office supplies, repairs to CCFCA equipment, vehicles (Trailers), where an existing charge account is not available.

2. Rare Fuel purchases and only as **Approved** by the Board of Directors.

3. CCFCA related Educational Course / Conference Registration as **Approved** by the Board of Directors

4. **Approved** CCFCA related travel and/or education related expenses such as airfare, lodging, meals, car rental, ground transportation, and miscellaneous travel expenses; including tips not to exceed 20% of the purchase price.

5. **Approved** expenses and meals where normal purchasing procedures are not practical; the purchase of alcohol is prohibited.

6. Other items specifically **approved or authorized** by the Board of Directors or the Association President in case of an emergency use. (These circumstances will be immediately reported to the Board of Directors during the next regular scheduled monthly meeting.)

7. Purchase of meals and/or light refreshments for training, seminars sponsored by the CCFCA Association - ***Where meals are charged for anyone other than for the cardholder, a list of those CCFCA members must be included with the transaction documentation.***

8. Payment for CCFCA related dues and subscription as well as routine business related **consumable** items.

Internet Purchasing.

In making Internet purchases the cardholder should exercise caution. A credit card purchase should only be made where the provider has encryption on their site – this can be established by checking if there is a padlock image at the bottom of the browse when visiting the merchant's site. Encryption ensures that information sent (e.g. the Credit Card Number) cannot be intercepted over the internet.

Cardholders using the Internet must carefully scrutinize their credit card statements for any suspicious transactions. If suspicious transactions is noted the bank needs to be notified immediately therefore if a transaction is found invalid the CCFCA will not be held responsible or liable for the unauthorized transaction. A copy of all online transactions, invoices, tax statements should be printed out as proof of purchase to facilitate validation of amounts listed on statements and attached to the required CCFCA memorandum that accompanies each credit card transaction or use.

Restrictions

CCFCA credit cards **MAY NOT** be used for cash advances of any kind, the purchase of alcoholic beverages, or any expenses not otherwise allowed by law or under CCFCA specific policy.

Limits

The overall credit limit on all cards issued by the CCFCA is $ 7,500.00 combined. Any increases of the listed limit must be approved by the CCFCA Board of Directors.

Lost or Stolen Cards

The association President or Treasurer shall notify the issuing bank (BB&T) immediately in the event a card is lost or stolen.

Reporting Charges

Within five (5) business days of a purchase or return from travel the cardholder will submit a **memorandum** detailing transactional evidence (itemized receipt) to support all charges to the association treasurer or president. Original receipts are always considered acceptable documentation. Online purchases also require transactional documentation. Charge documentation shall include the following:

1. Vendor name;

2. Detail of items or services charged; must include an itemized receipt;

3. Total amount of charge including applicable tax and shipping charges;

4. The memorandum should include full explanation outlining the purpose of the charge(s) and what it was for.

5. Signature of the card holder and/or the person responsible for the charge.

Documentation shall be provided for each charge. In the rare event that original documentation is lost or irretrievable; the card holder shall provide a detailed letter of explanation of the charge(s) to include all required information as listed above. Approved charges for meals and or light refreshments for CCFCA sponsored training exercises, seminars, courses, special meetings or activities must also include a detailed and itemized list of charges.

Payment of Charges

The association treasurer will be responsible for the payment of all authorized charges to the CCFCA business credit card account. He/she shall pay off all charges in full each month through the customary transmittal process. Payment shall be processed in a timely manner to avoid late penalties and finance charges. Disallowed charges shall be paid by the cardholder directly to the credit card company (BB&T), or when not possible, directly to the CCFCA Treasurer by check, US currency. See Unauthorized Use below for further information relating to disallowed charges. (An itemized Credit Card Transaction report will be submitted to the Board of Director's during each quarterly Chief's Only (BOD) meeting held at EMS base.)

Card Renewal

Cards that are due to expire will receive a replacement in advance. Old cards will be destroyed by the association Treasurer at the time the replacement card is exchanged for the expiring card.

Account Cancellation

The CCFCA reserves the right to change credit card companies, terms of use, or to cancel a designated cardholder's account at any time. Upon termination, resignation, retirement, or voted out of office, the cardholder's account will be cancelled immediately. Cancelled credit cards must be returned to the association President/Treasurer for destruction within five (5) business days of the members change in status.

Unauthorized Use

Any charge against the CCFCA Business credit card account not allowed following the monthly account audit (usually at statement date or time of payment processing) shall be paid by the cardholder by check, or US currency and deposited back into the CCFCA bank account by the Treasurer of the Association. These funds will be due immediately and received within five (5) business. Finance charges resulting from a cardholder's failure to submit all necessary receipts and supporting documents within the time allowed may be considered disallowed charges and as such will be charged to the cardholder. If for any reason disallowed charges are not repaid before the charge card billing is due and payable, the treasurer shall have a prior lien against and a right to withhold any and all funds payable or to become payable to the cardholder up to an amount of the disallowed charges and interest at the same rate as charged by the issuing credit card company. The Treasurer shall have unlimited authority to revoke use of any charge card issued for failure to repay a disallowed charge or failure to adhere to the CCFCA credit card policies and procedures. The responsible cardholder shall also be subject to disciplinary action, and or criminal charges for deceptive and dishonest credit card uses.

Credit Card Security

It is the CCFCA credit cardholder's responsibility to safeguard the credit card and card account number at all times. Credit Card/s must be kept secure at all times. Cardholders must not allow anyone else to use their assigned card or card number. Cardholders are not to post account numbers where they can easily be seen by others. Each assigned card holder will sign a CCFCA Cardholder Statement of Responsibility.

Cumberland County
Fire Chiefs' Association
7221 Stoney Point Road
Fayetteville, North Carolina 28306
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Freddy L. Johnson Sr.
President
Ronnie Marley
Vice President
Freddy L. Johnson Jr.
Treasurer
Mark A. Melvin
Secretary
Jimmy Keefe
Fire Commissioner
J.D. Pone
Chaplain

MEMORANDUM FOR: Freddy L. Johnson Jr., Treasurer

FROM: Freddy L. Johnson Sr., President

DATE: September 28, 2015

REFERENCE: CCFCA Visa Card Transaction

Treasurer Johnson Jr.

In accordance with the established CCFCA SOG, the CCFCA Business Visa Card X 1677 assigned to President Freddy L. Johnson Sr. was utilized to affect the recently approved National Fire Protection Association (NFPA) membership & subscription service in the association's name.

The online transaction was completed on _____, 2015 in the total amount of $ _____ which included a two (2) years of NFPA Subscription Service – All Access as well as a two (2) year NFPA membership. This was approved by the CCFCA Board of Director's (BOD) during their regular scheduled July 2015 Chief's only (BOD) meeting at EMS Base.

On-Line Transactions Receipts are attached for your information and accounting purposes.

CCFCA CREDIT CARD
CARDHOLDER STATEMENT OF RESPONSIBILITY

CARDHOLDER NAME: Freddy L. Johnson Sr.

POSITION TITLE: President

Approval has been granted to issue you with a CCFCA business credit card. This card has been issued on the express condition that you will, at all times, comply with the requirements of CCFCA policy 200 and as stipulated below.

Important Note – Executive members of the association issued with a business credit card are in a position of trust in regards to the use of public funds. All expenditures charged to our credit card is subject to examination and approval by the CCFCA Board of Directors to ensure its appropriateness and compliance with the established **CCFCA (BB&T) Business Credit Card Use Policy and guidelines.**

Improper use of that trust will result in your card being withdrawn and may render you liable and subject to investigation and possible legal action.

I understand and agree that:

1. My assigned credit card is only to be used for official and approved CCFCA business and that should inappropriate expenditures occur, the value of that expenditure may be recovered from the cardholder.
2. My credit card is only to be used by the person whose name appears on the card.
3. I am personally responsible and accountable for the safe keeping of the card.
4. In the event that my card is lost or stolen, I will report the loss immediately to the card provider and the CCFCA Treasurer, President and or Board of Directors.
5. I agree to submit all business credit card associated memorandums outlining transactions in accordance with the established policy to the treasurer of the association.
6. In case of lost documentation to support my particular incurred transactions, I will provide a declaration detailing the nature of the expense and will make attempts to acquire duplicate receipts as necessary.
7. I will not exceed credit limits.
8. I will not make cash advances under any circumstances (Cash advance Options not available on CCFCA business credit cards)
9. In the event of my resignation, retirement or being voted out of office, I will immediately return the credit card and ensure the credit card account assigned to my office is properly reconciled and acquitted.

I acknowledge that I have read and understand the conditions set out above and that I will, at all times comply with the stipulated requirements.

Freddy L Johnson Sr

Signature of Card Holder

Freddy L. Johnson Sr

Printed Name of Card Holder

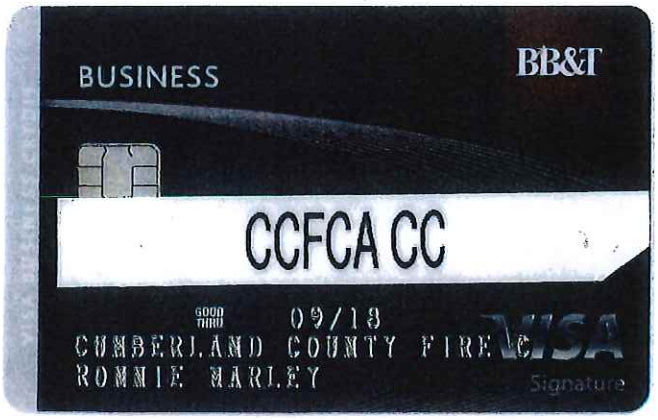
09/28/2015

Date

President

Position

CCFCA CREDIT CARD
CARDHOLDER STATEMENT OF RESPONSIBILITY



CARDHOLDER NAME: Ronnie A. Marley

POSITION TITLE: Vice President

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Ronnie A. Marley
Signature of Card Holder

Ronnie A. Marley
Printed Name of Card Holder

09/28/2015
Date

Vice President
Position

CCFCA CREDIT CARD
CARDHOLDER STATEMENT OF RESPONSIBILITY

CARDHOLDER NAME: **Freddy L, Johnson Jr.**

POSITION TITLE: **Treasurer**

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_____
Signature of Card Holder

Freddy L, Johnson Jr.
Printed Name of Card Holder

09/28/2015
Date

Treasurer
Position

CCFCA CREDIT CARD
CARDHOLDER STATEMENT OF RESPONSIBILITY

Temporary Card Issued as Approved by the BOD

CARDHOLDER NAME: CCFCA Member Listed Below

POSITION TITLE: Board of Director / Chief / Associate

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_____
Signature of Card Holder

_____
Printed Name of Card Holder

_____
Date

Member
_____
Position

HGR'S TRUCKS AND TRAILERS

4519 Marracco Drive
HOPE MILLS, NC 28348
1-800-230-8920
1-910-425-6104

David

REPAIR ORDER 024887

TIME PROMISED: AM / PM

QUAN.	PART NO.	DESCRIPTION	SALE AMOUNT
1	118021	7way	8 84
1	48-2012	OF	11 49
1	80718	Jack	395 00
*1	15-1005	wheels	266 99
1	20-1219	Latch kit	12 69
1	ST225-75-R15BDI		126 00
2	*01 LP Lines		29 58
1	96-2060	Breakaway	21 29
4	10-36	Seals	13 24
4	21-1-1	Caps	11 36
4	85-1	plugs	4 20
1	14-5269	W.D	757 99
	on schedule 21st ASAP		
		TOTAL PARTS	

NAME Cumberland Co. Fire Chief's Assoc.

ADDRESS cell# 987-9068

CITY Capt. Hanzal. PHONE WHEN READY 424-0694

YEAR Fire House MAKE DATE 9/4/15

MODEL Safety WRITTEN BY [illegible]

LICENSE 62548-T MOTOR NUMBER

PURCHASE ORDER ODOMETER

OPER. NO.	INSTRUCTIONS	LABOR
✓	Repair Screen Door Latch/mech	
✓	Replace Blue Ox W.D System	
✓	Replace E-Jack (Attwood)	
✓	Replace LP. tank lines (x2)	
✓	Replace Junction Box Aux P.	
✓	Service gen unit OF/AF as needed	
✓	Replace bogey wheel set.	
✓	Repair Cover Interior fuse box.	
✓	Clean AC Filters	
✓	Service Hubs (x4)	
–	Replace 1x bad 225R15	
–	Replace 7way T-end	

CHECK OPERATION	LABOR
WASH ☐	
POLISH ☐	
LUBRICATE ☐	
TUNE-UP ☐	
CHECK PLUGS ☐	
ADJ. BRAKES ☐	250 00
SET TIMING ☐	
WHEEL ALIGN ☐	
FLUSH TRANS. ☐	
FLUSH DIFF. ☐	220 00
	10 00
FORWARD →	
LABOR	480 00
PARTS	1,658 6
GAS, OIL, GREASE	
BODY SHOP	
SPECIAL REPAIRS	
ENVIRONMENTAL CHARGES	
3%	5 33
TAX	118 63
TOTAL	2232 6

ESTIMATE AMOUNT — PARTS / LABOR

	TIME	BY
ADD'L. AUTH. AMT.		
ADD'L. AUTH. AMT.		
ADD'L. AUTH. AMT.		
ESTIMATE TOTAL		

Keys On Board

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

X [signature]
SIGNED

QTS. OIL	
LBS. GREASE	
LBS. GEAR LUBE	
TRANS. FLUID	
BRAKE FLUID	
TOTAL	

UNLESS OTHERWISE PROVIDED BY LAW, THE SELLER (ABOVE NAMED DEALERSHIP) HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANT-ABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF SAID PRODUCTS.

ARO-657-3
PRINTED IN U.S.A.

HGR'S TRK & TRAILER SALES INC.
4519 MARRACCO DRIVE
BUSINESS 95 & HWY 301 SOUTH
HOPE MILLS, NC 28348

Invoice No. 127493
Date: 09/18/15
Page No. 1

DUPLICATE INVOICE

Sold CUMB.CO.FIRE CHIEF'S ASSN
To 7221 STONEY POINT RD
FAYETTEVILLE, NC 28306

Cust 234 Ship date 09/17/15
Salesman RAY Terms NET 10 DAYS

Quantity	Unit	Item Number	Description	Price	Unit	Extension
1	EACH	118021	PLUG 7WAY TRAILER END BLACK	8.84	EACH	8.84
1	EACH	48-2012	FILTER-ONAN OIL FILTER 1220836	11.49	EACH	11.49
1	EACH	80718	TONGUE JACK-ATWOOD 12V A FRAME,35K,19"LIFT	395.00	EACH	395.00
1	EACH	20-1219	LATCH-JR.PRODUCTS,11205 SCREEN DOOR LATCH	12.69	EACH	12.69
1	EACH	ST225-75-R15BDI	TIRE-MILESTAR BLKWL, RADIAL TIRE,LRD,IMPORT	126.00	EACH	126.00
2	EACH	*01	LP LINES	14.79	EACH	29.58
1	EACH	96-2060	BREAKAWAY-6'COILED CABLE WITH SWITCH	21.29	EACH	21.29
4	EACH	10-36	GREASE SEAL-DOUBLE LIP SINGLE CASE 3.376*2.25	3.31	EACH	13.24
4	EACH	21-1-1	GREASE CAP-2.44 OD DRIVE IN FOR E-X LUBE	2.84	EACH	11.36
4	EACH	85-1	PLUG-GREASE CAP PLUG,FOR ALL E-ZLUBE GREASE CAPS	1.05	EACH	4.20
1	EACH	14-5269	WEIGHT DISTRIBUTION-BLUE OX,BXW1500,SWAY PRO	757.99	EACH	757.99
1	EACH	*01	PART#15-1005 CASTER WHEEL	266.99	EACH	266.99
1	EACH	*02	3% SHOP S/C	5.33	EACH	5.33
1	EACH	1	LABOR	450.00	EACH	450.00
1	EACH	2516-114	BALL-10K CHROME 2/516"X 11/4"SHANK X 25/8"LONG	.00	EACH	.00

Str: 1 Reg: 1 Drw: 1 Usr:DPB 14:33
AR 2,232.63

Sale Amt 2,114.00
Sales Tax 118.63
Total 2,232.63
Pmt Rec'd .00

Standards Committee Meeting Minutes – 8 September

The Standards Committee meeting was held on 8 September at 1900 hours at Stoney Point Fire Department. Present were Chief Hodges (Station 21), Deputy Chief Smith (Station 3), Deputy Chief Sifford (FFD) and Assistant Chief Murphy (Station 13). The meeting was called to order by AC Murphy at 1915.

Four (4) agenda items were discussed; squad designation, rescue boat numbering system, rescue boat equipment list and an initial review of CCFCA SOG 119-2 (Apparatus Numbering System & Rescue Truck Re-designation)

Squad designation – This item was on the agenda due to Station 3's desire to designate their new truck as "Squad 3". This initiative was withdrawn prior to the committee meeting. However, as other stations showed interest in designating similar trucks as "Squad", the committee discussed the issue. Two potentials were discussed. The first being trucks meeting the NC Association of Rescue & Emergency Services Inc. (NCAREMS) "Light Rescue" specifications could be used as a criteria. The second is the criteria used by Fayetteville Fire Department for their squads. This criteria aligns with the ISO requirements for service trucks. Fayetteville uses this as a "guideline" and does not fully equip their squads in accordance with this document. The committee will entertain any input from the organization on this subject, and will use the input for future discussion on this subject. Both criteria are attached.

Rescue Boat Numbering – The committee reviewed the Rescue Committee's recommendation and unanimously approved this initiative. The document is attached.

Rescue Boat Equipment List – The committee reviewed the initial recommendation from the Rescue Committee on the minimum standard requirements for rescue boats and rescue boat equipment. Two (2) additional inputs were reviewed. Documents are attached.

1. The first input recommends reducing the amount of handheld marine radios to one if the boat is equipped with a permanently mounted marine radio. It further recommends that the boat be equipped with a fixed depth/GPS/Sonar unit. Additionally, it recommends crew PFD's and water rescue helmets as well as a means to tow a vessel in distress.
2. The second input regurgitates the NCAREMS requirements for surface water rescue.
3. Both recommend changing paragraph 2 from "inflatable boat (RIB)" to "inflatable boat or rigid hull inflatable boat (RHIB).
4. The committee recommends that rescue boats meet U.S. Coast Guard standards, have a current Coast Guard inspection and sticker.

The Standards Committee tabled action on the Rescue Boat Equipment List until the next meeting, and recommends additional review of the current document occur before action is taken. The committee recommended 15 days from announcement be allotted for any additional written input. The input will be provided through the Rescue Committee.

A review of SOG 119-2 was conducted with one change and inclusion of the boat numbering system recommended for the document. The change is in paragraph 4.0 Apparatus Numbering Guidelines and states replace "Our apparatus follow a four-digit numbering scheme" to "our apparatus follow a three or four-digit numbering scheme". This change will be included in the next update.

The meeting was adjourned at 2012 hours.

Kevin T. Murphy AC, SPFD

Attachment 1 – FFD Squad Equipment List

Table 512A - Pumper Equipment and Hose	Needed	Points Credit/Unit	Total Points	% of Available Points	Maximum Points on FSRS
Booster Tank					
300 Gallon or larger	300 gallons	1/10 gallon	30	5.00%	0.30
Hose					
15' soft-suction or 20' hard-suction	1	12	12	2.00%	0.12
1½", 1¾", or 2" Hose Carried	400'	3 per 50'	24	4.00%	0.24
Master Stream Appliance (1000 gpm)	1	100	100	16.67%	1.00
Nozzles					
2½" Playpipe with shutoff with 3 tips	1	20	20	3.33%	0.20
2½" Combination Spray with shutoff	1	30	30	5.00%	0.30
1½" or 1¾" Combination Spray with shutoff	2	10	20	3.33%	0.20
SCBA (30-minute minimum)	4	24	96	16.00%	0.96
Extra Cylinders Carried	4	6	24	4.00%	0.24
Salvage Covers (minimum size 12' by 14')	2	2	4	0.67%	0.04
Electric Handlights	2	2	4	0.67%	0.04
Hose Clamp	1	4	4	0.67%	0.04
Hydrant Hose Gate (2½")	1	4	4	0.67%	0.04
Gated Wye (2½" x 1½" x 1½")	1	4	4	0.67%	0.04
Radio					
Mounted	1	32	32	5.33%	0.32
Portable	1	16	16	2.67%	0.16
Ladders					
12' to 16' roof	1	10	10	1.67%	0.10
24' extension or larger	1	16	16	2.67%	0.16
Annual Tests					
Pumpers (Table 512B)	1	100	100	16.67%	1.00
Hose (Table 512C)	1	50	50	8.33%	0.50
Total Credit for a Pumper			600	100.00%	6

Attachment 2 – NCAREMS Light Rescue Standard

NORTH CAROLINA ASSOCIATION OF RESCUE & EMERGENCY MEDICAL SERVICES, INC.
P.O. BOX 1914, GOLDSBORO, N.C. 27533-1914 TELEPHONE: 919/736-0506 FAX: 919/736-7759
E-MAIL: ncarems@ncarems.org

CERTIFICATE OF ELIGIBILITY

LIGHT RESCUE

*** PLEASE PRINT OR TYPE

NAME OF DEPARTMENT_____DATE_____
MAILING ADDRESS_____ST.
ADDRESS_____
CITY_____STATE_____ZIP_____COUNTY_____
_____
DEPARTMENT EMAIL ADDRESS_____
COMM CENTER PHONE #( )_____BUSINESS PHONE #( )_____
DEPARTMENT CELL PHONE #( )_____FAX # _____
CAPTAIN/CHIEF_____EMAIL ADDRESS_____
WORK PHONE #( )_____ HOME PHONE #( ) _____CELL #( )_____
SECRETARY_____EMAIL ADDRESS_____
WORK PHONE #( )_____HOME PHONE #( ) _____CELL #( )_____
DOES YOUR SQUAD PROVIDE?
RESCUE ONLY___EMS ONLY___EMS/FIRE_____EMS/RESCUE___EMS/FIRE/RESCUE____ FIRE/RESCUE_____

COPY OF STATE CHARTER & CONTRACT WITH CITY / COUNTY, INDICATING DISTRICT OF AUTHORITY, MUST ACCOMPANY THIS CERTIFICATE OF ELIGIBILITY

Light Rescue: Inspectors Initials_____ Revised: 07/01/12

2

DEPT. NAME_____

TO BE SIGNED & NOTARIZED BY CITY OR COUNTY OFFICIAL

THIS IS TO CERTIFY THAT THE ABOVE NAMED RESCUE PROVIDER IS AN ACTIVE OPERATING SERVICE,
OPERATING IN:
_____CITY OR COUNTY
_____SIGNED
COUNTY OR CITY OFFICIAL
_____TITLE
(NOTARY SEAL)

COUNTY OF_____STATE OF_____
ON THE _____DAY OF _____ 20_____, APPEARED BEFORE ME THE SAID INDIVIDUAL DESCRIBED
HEREIN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND HE(OR SHE) DULY ACKNOWLEDGED TO ME THAT HE (OR SHE)
EXECUTED SAME AND THAT THE STATEMENT THEREIN CONTAINED WERE TRUE TO THE BEST OF HIS (OR HER) KNOWLEDGE AND
BELIEF.
MY COMMISSION EXPIRES: _____NOTARY PUBLIC

TO BE SIGNED & NOTARIZED BY DEPARTMENT OFFICIAL

THIS IS TO CERTIFY THAT THE ABOVE NAMED RESCUE PROVIDER IS AN ACTIVE OPERATING SERVICE:
_____ SIGNATURE, SQUAD OFFICIAL
_____
TITLE
(NOTARY SEAL)
COUNTY OF _____ STATE OF_____
ON THE _____ DAY OF _____ 20_____, APPEARED BEFORE ME THE SAID INDIVIDUAL
DESCRIBED HEREIN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND HE (OR SHE) DULY ACKNOWLEDGED TO ME THAT HE (OR
SHE) EXECUTED THE SAME AND THAT THE STATEMENTS THEREIN CONTAINED WERE TRUE TO THE BEST OF HIS (OR HER) KNOWLEDGE
AND BELIEF.
MY COMMISSION EXPIRES:
_____NOTARY PUBLIC

BOTH SIGNATURES ARE REQUIRED

Light Rescue: Inspectors Initials_____ Revised: 07/01/12

3

MINIMUM STANDARD REQUIREMENTS - NCAR&EMS LIGHT RESCUE

LIGHT RESCUE IS DEFINED AS BASIC RESCUE, EXTRICATION AND BASIC LIFE SUPPORT FUNCTIONS AS AN INITIAL RESPONDER WITH MINIMUM BASIC EQUIPMENT.

1. MINIMUM PERSONNEL / ORGANIZATION REQUIREMENTS:

PLEASE PROVIDE VERIFICATION OF CERTIFICATION OF THE EIGHT (8) PERSONNEL HOLDING THE RESCUE CERTIFICATIONS LISTED BELOW.

VERIFICATION EXAMPLES MAY INCLUDE, BUT ARE NOT LIMITED TO CERTIFICATES, TRANSCRIPTS, ETC.

A MINIMUM OF EIGHT (8) PERSONNEL SHALL HOLD RESCUE CERTIFICATIONS AS ERT, RT-VMR OR TR-VMR

2. TYPE OF RESCUE TO PERFORM:

AS SPECIFIED BY THE CONTRACT WITH THE AHJ

3. VEHICLE:

VEHICLE(S) USED FOR LIGHT RESCUE SHALL BE CAPABLE OF TRANSPORTING RESCUE PERSONNEL
AND EQUIPMENT TO AN INCIDENT SAFELY AND CANNOT EXCEED THE VEHICLE'S TOTAL GVWR,
INCLUDING THE CHASSIS, BODY, AND RESCUE EQUIPMENT AND MEDICAL CARE EQUIPMENT WHEN
LOADED. ALL EQUIPMENT SHALL BE LOADED ON APPARATUS AND RESPONSE READY.
Light Rescue: Inspectors Initials_____ Revised: 07/01/12
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4. MINIMUM REQUIRED EQUIPMENT: DEPT. NAME_____

NCAR&EMS, INC.,
REPRESENTATIVE_____DATE:_____
_____
APPROVED: _____YES _____NO INSPECTOR'S SIGNATURE:
_____

YOU MUST HAVE EACH OF THE FOLLOWING ITEMS TO MEET ELIGIBILITY REQUIREMENTS FOR CERTIFICATION

A. COMMUNICATIONS EQUIPMENT
_____ 1 MOBILE RADIO PER VEHICLE
_____ 4 PORTABLE RADIOS
ALL COMMUNICATIONS EQUIPMENT SHALL HAVE THE CAPABILITY TO COMMUNICATE BETWEEN EMERGENCY
AGENCIES OF THE LOCAL JURISDICTION.
B. GENERATOR
_____ 1 GENERATOR, 5KW, MINIMUM, MOBILE
C. LIGHTING EQUIPMENT
_____ 2 HANDLIGHTS, PORTABLE, BATTERY POWER OR RECHARGEABLE HANDLIGHTS
_____ 1000 WATTS OF LIGHTS, MAY BE PORTABLE OR TRIPOD MOUNTED, (THIS IS COMBINED WATTAGE AND MAY BE QUARTZ, FLOURESCENT, LED, ETC.)
_____ 1 TOTAL OF 200 FT., MAY BE DIFFERENT LENGTHS, 12/3 EXT. CORDS
_____ 2 12/3 GFCI
D. FIRE PROTECTION EQUIPMENT
_____ 1 EXTINGUISHER, PORTABLE, 10 LB., ABC TYPE
_____ 1 EXTINGUISHER, PORTABLE, 10 LB., CO 2 TYPE
E. PROTECTIVE CLOTHING: MINIMUM OF EIGHT (8) SETS
_____ 8 PAIR GLOVES, LEATHER PALM
_____ 8 PAIR GOGGLES/SAFETY GLASSES
_____ 8 PROTECTIVE COATS, PROTECTIVE COVERALLS FLAME RESIST. IE.EX. 6.0-7.5 NOMEX
_____ 8 PROTECTIVE PANTS, PROTECTIVE COVERALLS FLAME RESIST. IE. EX. 6.0-7.5 NOMEX
_____ 8 PAIR PROTECTIVE FOOTWEAR
_____ 8 SAFETY RATED HELMET
_____ 8 HEARING PROTECTIONS
F. CRIBBING AND STABILIZATION
_____ 12 BLOCKS, 4"X4"X24" (MINIMUM), PREFERRED SOUTHERN YELLOW PINE OR DOUGLAS FIR
_____ 12 BLOCKS, 2"X4"X24" (MINIMUM), PREFERRED SOUTHERN YELLOW PINE OR DOUGLAS FIR
_____ 12 PAIR WEDGES, 4"X4"X18" (MINIMUM), PREFERRED SOUTHERN YELLOW PINE OR DOUGLAS FIR
_____ 2 PER VEHICLE WHEEL CHOCKS - (Note: Not Required on Department Ambulances)
_____ 2 STEP CRIBBING
_____ 8 PICKETS 1" X 48" MINIMUM, ROLLED STEEL OR #8 REBAR EQUIVLENT

_____ 8 PICKETS CAPS/COVERS
Light Rescue: Inspectors Initials_____ Revised: 07/01/12
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G. HIGH LEVEL EQUIPMENT
_____ 500 FT - 1/2 IN ROPE, 9000 LB. TENSILE STRENGTH, LOW STRETCH (STATIC KERNMANTLE), MAY BE CUT TO DIFFERENT LENGTHS
_____ 2 EACH HARNESS, CLASS II TYPE
_____ 12 CARABINERS LOCKING GATE, 9000 LB MINIMUM OR 40KN (ALUMINUM MUST BE STAMPED)
_____ 5 DESCENDERS, MAY BE ANY COMBINATION OF APPROVED GENERAL USE DESCENDERS WITH A
MINUMUM OF ONE (1) BRAKE BAR RACK. (8'S MUST BE WINGED TYPE)
_____ 1 RIGGING PLATE
_____ 6 – 8mm PRUSSIK SLINGS, LENGTHS MAY VARY (53" & 65" PRE-TIED RECOMMENDED)
_____ 8 25 FT X 1/2 IN., BODY CORD, KERNMANTLE
_____ 8 25 FT X 2 IN., TUBULAR WEBBING
_____ 6 - 5 FT X 1 IN. TUBULAR WEBBING - GREEN
_____ 6 - 12 FT X 1 IN. TUBULAR WEBBING - YELLOW
_____ 6 - 15 FT X 1 IN. TUBULAR WEBBING - BLUE
_____ 6 - 20 FT X 1 IN. TUBULAR WEBBING - RED
_____ 6 - 25 FT X 1 IN. TUBULAR WEBBING - BLACK
_____ 1 BASKET STRETCHER, STOKES TYPE - WITH ADJUSTABLE BRIDLE (PREMADE OR MFG)
_____ 2 DOUBLE SHEAVE PULLEYS, 5/8 IN. X 4 IN., STEEL
_____ 2 SINGLE SHEAVE PULLEYS, 5/8 IN. X 4 IN., STEEL
_____ 4 EDGE ROLLERS/PADS
H. HANDLED TOOLS
_____ 1 HAMMER, 4 LB., SLEDGE TYPE, 15 IN. HANDLE
_____ 1 SHOVEL, MILITARY TYPE, FOLDING
_____ 1 BOLT CUTTERS, 24 IN.
_____ 1 BOLT CUTTERS, 36 IN.
_____ 1 PRY BAR, 15 IN.
_____ 1 PRY BAR, 51 IN.
_____ 1 HALIGAN/HOOLIGAN BAR, 36 IN.
_____ 1 HATCHET (Note: A Pry Axe may be substituted for a hatchet)
_____ 1 - 36 IN. CROWBAR
_____ 1 - 10 FT. PIKE POLE
_____ 1 - 6 LB. FLAT HEAD AXE
_____ 1 - 6 LB. PICK HEAD AXE
_____ 1 - 8 LB. SLEDGE HAMMER
_____ 1 - LONG HANDLE, ROUND POINT SHOVEL
I. CUTTING TOOLS
_____ 2 RIGID FRAME HACKSAWS
_____ 12 ASSORTED HACK SAW BLADES, 6 PER SAW
_____ 1 BOW SAW - 24 IN
_____ 1 CHAIN SAW, GASOLINE OR ELECTRIC, SPARE CHAIN
_____ 1 PAIR CHAINSAW CHAPS
_____ 1 RECIPROCATING SAW - MUST BE ELECTRIC (AC CORDED)
_____ 12 RECIPROCATING SAW BLADES
_____ 1 BOTTLE OF SPRAY LUBRICANT (NON-FLAMMABLE)
J. TRAFFIC AND CROWD CONTROL EQUIPMENT
_____ 6 TRAFFIC CONES OR REFLECTIVE TRIANGLES
_____ 1 BARRIER TAPE, 1000 FT
_____ 8 TRAFFIC VEST, REFLECTIVE TYPE (MUST BE DOT COMPLIANT PER AHJ)
_____ 1 INCIDENT COMMAND VEST KIT
_____ 2 FLASHLIGHTS, WITH TRAFFIC WAND, RED, YELLOW OR ORANGE

_____ 1 BINOCULARS, 7 X 50 mm POWER
_____ 1 D.O.T. EMERGENCY RESPONSE GUIDE BOOK – CURRENT EDITION
Light Rescue: Inspectors Initials_____ Revised: 07/01/12
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K. PULLING, LIFTING AND TOWING EQUIPMENT
_____ 1 WINCH 8000 LB. CAP, TRUCK MOUNTED
_____ 1 HANDWINCH, (COME-A-LONG TYPE), 2 TON AND MAY BE CHAIN OR CABLE, WEBBING TYPE NOT ACCEPTED.
_____ 1 CHAIN, 3/8 X 6 FT., GRADE 70 TRANSPORT CHAIN-W/CLEVIS HOOKS
_____ 1 CHAIN, 3/8 X 12 FT., GRADE 70 TRANSPORT CHAIN-W/CLEVIS HOOKS
_____ 1 CHAIN, 3/8 X 20 FT., GRADE 70 TRANSPORT CHAIN-W/CLEVIS HOOKS
_____ 2 CHAIN SHORTENERS, 3/8 IN., GRADE 70 TRANSPORT CHAIN-W/CLEVIS HOOKS
_____ 1 PORT-A-POWER, 4 TON, RESCUE KIT
_____ 2 - 48 IN. HIGH LIFT JACKS
_____ 1 BOTTLE JACK, HYDRAULIC, 10 TON
L. RESCUE HANDTOOLS BOX
_____ 6 SCREWDRIVERS, STRAIGHT BLADE, ASSORTED SIZES AT LEAST 2 MUST BE 15 IN.
_____ 4 SCREWDRIVERS, PHILLIPS BLADE, ASSORTED SIZES
_____ 4 CENTERPUNCH, SPRING LOADED
_____ 1 WRENCH, CRESCENT TYPE, 10 IN
_____ 1 PIPEWRENCH, 18 IN
_____ 1 KNIFE, UTILITY TYPE, HOOKED BLADE
_____ 1 HAMMER, 2 LB., MACHINIST TYPE
_____ 1 PLIERS, VISE GRIP TYPE, 6 IN
_____ 1 PLIERS, VISE GRIP TYPE, 10 IN
_____ 1 PLIERS, SLIP JOINT TYPE, 9 1/2 IN.
_____ 1 PLIERS, SLIP JOINT TYPE, 16 IN. - CHANNELLOCK TYPE
_____ 1 COLD CHISEL, 1/2 IN. X 12 IN
_____ 1 COLD CHISEL, 1 IN. X 12 IN
_____ 1 TIN SNIPS, 8 IN MINIMUM
_____ 1 SOCKET SET, 1/4 IN. DRIVE, STANDARD (3/16 THRU 1/2) AND METRIC (4 THRU 13 MM)
_____ 1 SOCKET SET, 3/8 IN. DRIVE, STANDARD (7/16 THRU 13/16) AND METRIC (8 THRU 19 MM)
_____ 1 COMBINATION WRENCH SET, STANDARD & METRIC SETS- STANDARD-1/4 IN. THRU 1 5/8
IN., METRIC, 6 mm THRU 32 mm
_____ 1 HEX KEY WRENCH SET STANDARD & METRIC 5/64, 3/8 & 1.5 mm - 10 mm
_____ 1 TORX DRIVERS SET, SOCKET TYPE, SIZES 15 - 45
_____ 1 ROLL OF ELECTRIC TAPE
_____ 1 ROLL OF DUCT TAPE, 2 IN. WIDE
M. MISCELLANEOUS
_____ 1 SET OF INCIDENT COMMAND FORMS PER AHJ Download These at:
http://www.fema.gov/emergency/nims/JobAids.shtm
_____ 1 SET 0F DEPARTMENTAL SOG'S - ONSITE
_____ 1 COUNTY MAP PER VEHICLE
_____ 1 N.C. STATE MAP PER VEHICLE
_____ 1 FIRE RETARDANT BLANKET
_____ 2 TARPS, 10 FT. X 12 FT. - MINIMUM
_____ 1 GLOBAL POSITIONING SYSTEM (GPS)
_____ 1 SET OF TOPOGRAPHICAL MAP SET TO COVER LOCAL REGION, (ELECTRONIC OR PAPER
VERSIONS ACCEPTED)
_____ 1 OSHA COMPLIANT SAFETY FUEL CAN
_____ 1 LANDING ZONE LIGHT KIT (CAN BE MANUFACTURED OR CUSTOM MADE BY AHJ)
N. LADDERS
_____ 1 LADDER, EXTENSION TYPE, 24 FT. LENGTH, NFPA FIRE SERVICE RATED

_____ 1 LADDER, ATTIC TYPE, 10 FT. LENGTH MINIMUM, NFPA FIRE SERVICE RATED
Light Rescue: Inspectors Initials_____ Revised: 07/01/12
7
O. WATER RESCUE: MINIMUM OF EIGHT (8) SETS
_____ 8 PFD, TYPE III/V, VEST TYPE, U.S. COAST GUARD APPROVED – (NOTE: THE STANDARDS
COMMITTEE RECOMMENDS THAT IF AN ORGANIZATION IS PLANNING TO BECOME CERTIFIED AT
THE SWIFTWATER LEVEL THE ORGANIZATION PURCHASE THE TYPE V, RATHER THAN THE TYPE
III VESTS TO REDUCE EXPENSE LATER)
_____ 8 HELMETS, SUITABLE FOR WATER RESCUE
_____ 2 WATER RESCUE THROW BAGS (FLOATING ROPE), 3/8 IN. X 70 FT
_____ 1 - 18 IN. TYPE IV THROWABLE DEVICE
P. SCBA UNITS
_____ 4 SELF CONTAINED BREATHING APPARATUS MINIMUM 30 MINUTE DURATION EACH WITH A MOTION
ALARM
_____ 4 SPARE AIR CYLINDERS (COMPATIBLE TO FIT ABOVE MENTIONED SCBA)
Q. MEDICAL CARE - ALL MEDICAL EQUIPMENT TO BE N.C.O.E.M.S. APPROVED
_____ 1 LONG SPINE BOARD, WITH STRAPS PER AHJ
_____ 1 EXTRICATION DEVICE (K.E.D. TYPE)
_____ 3 EXTRICATION COLLARS, 2 ADULT & 1 PEDIATRIC
_____ 2 OXYGEN CYLINDERS
_____ 1 OXYGEN REGULATORS, 0-15 LPM
_____ 1 NON REBREATHING MASKS, INFANT, CHILD AND ADULT
_____ 2 NASAL CANNUALS - ADULT, CHILD AND INFANT
_____ 1 BAG-VALVE MASK, WITH HIGH CONCENTRATION KIT FOR ADULT, CHILD & INFANT
_____ 1 SUCTION DEVICE, PORTABLE SUCTION UNIT W/RIGID TIP OR SOFT TIP SUCTION CATHETER
_____ 1 BLANKET
_____ 1 SPLINT KIT, ASSORTED TO INCLUDE TRACTION SPLINTS
_____ 1 TRAUMA KIT - PER MEDICAL RESPONDER STANDARDS CRITERIA
_____ 1 BODY/EXPOSURE BAG

Attachment 3 – Rescue Committee Rescue Boat Requirement

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION

RESCUE COMMITTEE

Minimum standard requirements for rescue boats within the Cumberland County Rescue Program

RESCUE BOAT REQUIREMENT

1. The watercraft shall be constructed by the manufacture as a boat designed to perform water rescue tasks.
2. The boat may be either an inflatable boat (RIB) or constructed of other acceptable materials designed for water rescue tasks (aluminum, fiberglass)
3. The boat shall be no less than 12 feet in length
4. The boat shall have a motor of no less than 25 hp unless the boat is designed to be used as a paddle craft for special circumstances
5. The sponsoring agency shall certify to the requirements for the North Carolina Association of Rescue & Emergency Medical Services (NCAREMS) Surface water standard http://www.ncarems.org/standards_assets/Water%20Rescue%20Surface%20Water%202012.pdf
6. The boat shall meet the NC Wildlife regulations http://www.ncwildlife.org/Regs/Regs_Boating.htm

EQUIPMENT

The sponsoring agency shall meet the North Carolina Association of Rescue & Emergency Medical Services (NCAREMS) Medium Rescue Standard section 4 **MINIMUM REQUIRED EQUIPMENT** sub-section P **WATER RESCUE EQUIPMENT**

2-Handheld VHF marine radios per boat

1-Handheld GPS unit

Attachment 4 – Input 1

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION

RESCUE COMMITTEE

Minimum standard requirements for rescue boats within the Cumberland County Rescue Program

RESCUE BOAT REQUIREMENT

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9. The boat shall have a motor of no less than 25 hp unless the boat is designed to be used as a paddle craft for special circumstances.
10. The sponsoring agency shall certify to the requirements for the North Carolina Association of Rescue & Emergency Medical Service (NCAREMS) Surface water standard.
    http://www.ncarems.org/standards_assets/Water%20Rescue%20Surface%20Water%202012.pdf
7. The boat shall meet the NC Wildlife regulations.
    http://www.ncwildlife.org/Regs/Regs_Boating.htm

Commented [DAS1]: Should read as - Inflatable Boa Rigid Hull Inflatable Boat(RIB)

EQUIPMENT

The sponsoring agency shall meet the North Carolina Association of Rescue & Emergency Medical Services (NCAREMS) Medium Rescue Standard section 4 **MINIMUM REQUIRED EQUIPMENT** sub-section P **WATER RESCUE EQUIPMENT.**

2-Handheld VHF marine radios per boat.

1-Handheld GPS unit.

?

Commented [DAS2]: Consider – 1 - Handheld VHF Marine may be a mounted unit. Or, in addition to the 2-handhelds, boats with a charging system shall have 1-mounted VHF Marine Radio.

Commented [DAS3]:

Commented [DAS4]: Consider – Boats with a charging system shall in addition to 1 handheld GPS shall also be equipment with a fixed Depth/GPS/Sonar Unit.

Commented [DAS5]: Consider – PFD and Water Rescu Helmet and capabilities to properly tow a vessel in distre to an area of safe harbor.

Attachment 5 – Input 2

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION

RESCUE COMMITTEE

Minimum standard requirements for rescue boats within the Cumberland County Rescue Program

RESCUE BOAT REQUIREMENT

11. The watercraft shall be constructed by the manufacture as a boat designed to perform water rescue tasks.
12. The boat may be either an inflatable boat (RIB) or constructed of other acceptable materials designed for water rescue tasks (aluminum, fiberglass)
    May want to make a distinguishing addition that inflatable and RIB (Rigid Hulled Inflatable Boat are in fact separate types of boats – both being acceptable)
13. The boat shall be no less than 12 feet in length
14. The boat shall have a motor of no less than 25 hp unless the boat is designed to be used as a paddle craft for special circumstances
15. The sponsoring agency shall certify to the requirements for the North Carolina Association of Rescue & Emergency Medical Services (NCAREMS) Surface water standard
    http://www.ncarems.org/standards_assets/Water%20Rescue%20Surface%20Water%202012.pdf
    MINIMUM STANDARD REQUIREMENTS - NCAR&EMS
    WATER RESCUE – SURFACE WATER RESCUE
    WATER RESCUE – SURFACE WATER RESCUE IS DEFINED AS WATER RECOVERY EFFORTS AS AN INITIAL
    RESPONDER USING VARIOUS MEANS OF RECOVERY EQUIPMENT TO INCLUDE; BUT NOT LIMITED TO DRAGS,
    GRAPPLING HOOKS, etc.
    1. MINIMUM PERSONNEL / ORGANIZATION REQUIREMENTS:
    PLEASE PROVIDE VERIFICATION OF CERTIFICATION OF THE EIGHT (8)
    PERSONNEL HOLDING WATER RESCUE – SURFACE WATER RESCUE AND
    OTHER CERTIFICATIONS LISTED BELOW. VERIFICATION EXAMPLES MAY

INCLUDE, BUT ARE NOT LIMITED TO CERTIFICATES, TRANSCRIPTS, ETC.
A MINIMUM OF EIGHT (8) PERSONNEL SHALL HOLD RESCUE CERTIFICATIONS AS ERT, RT-VMR & RT-ROPES OR BE CERTIFIED AS A TECHNICAL RESCUER, 2008 EDITION THAT INCLUDES TR-ROPES AND HAVE COMPLETED WITH COMPETENCY THE FOLLOWING PORTIONS OF THE FOLLOWING OBJECTIVES FROM THE NFPA 1006, 2008 EDITION OF CHAPTER 11- SURFACE WATER RESCUE.

11.1.8 – Use watercraft for rescue operations, given watercraft, policies, and procedures used by the AHJ, so that watercraft pre-deployment checks are completed, watercraft launch or recovery is achieved as stipulated by the AHJ operational protocols, communications are clear and concise, and the candidate is familiar with watercraft nomenclature, operational protocols, design limitations, and launch/recovery site issues.

11.1.10 – Negotiate a designated water course in a watercraft that is available to the team, a course that is representative of the bodies of water existing or anticipated within geographic confines of the AHJ, a range of assignments, and water rescue personal
protective equipment, so that the specified objectives are attained, all performance parameters are achieved, movement is controlled, hazards are continually assessed, launch
does not proceed if the watercraft is inadequate or incapable of operating in the existing conditions, distress signals are communicated, and rapid intervention for the watercraft crew has been staged for deployment.

In short the skills needed to attain this certification would include:

1. Launch & Recovery
2. Crank & Warm Motor
3. Getting Underway, plane the boat off & trim the engine to achieve optimum performance
4. Stop or Stall the Boat
5. Turning both Port & Starboard while under power.

These objectives may be completed by submitting to the NCAREMS Training & Standards
Committee documentation of the above. These objectives may be accomplished by being
certified in the Chapter 7, 2003 edition of NFPA 1006 or Chapter 11, 2008 edition of the NFPA 1006; completing an Emergency Boat Operators Course; Flood and Swiftwater Boat
Operations course or documentation by a certified/qualified Surface Water Instructor that
at a minimum these objectives have been completed in in-house training.

4

2. TYPE OF RESCUE TO PERFORM:
AS SPECIFIED BY THE CONTRACT WITH THE AHJ
3. VEHICLE:
VEHICLE(S) USED FOR SURFACE WATER RESCUE SHALL BE CAPABLE OF TRANSPORTING RESCUE
PERSONNEL AND EQUIPMENT TO AN INCIDENT SAFELY AND CANNOT EXCEED THE VEHICLE'S TOTAL
GVWR, INCLUDING THE CHASSIS, BODY, AND RESCUE EQUIPMENT AND MEDICAL CARE EQUIPMENT
WHEN LOADED. ALL EQUIPMENT SHALL BE LOADED ON APPARATUS AND RESPONSE READY.
4. MINIMUM REQUIRED EQUIPMENT: DEPT. NAME_____
NCAR&EMS, INC.,
REPRESENTATIVE_____DATE:_____
_____
APPROVED: _____YES _____NO INSPECTOR'S SIGNATURE:
_____

8. **The boat shall meet the NC Wildlife regulations**
   http://www.ncwildlife.org/Regs/Regs_Boating.htm
   NOTE: ON OR AFTER MAY 1, 2010 ANY PERSON UNDER THE AGE OF 26
   MUST SUCCESSFULLY COMPLETE A NASBLA APPROVED BOATING EDUCATION
   COURSE BEFORE OPERATING ANY VESSEL PROPELLED BY A MOTOR OF 10HP
   OR GREATER... AUTHORITY – NC G.S.75A-16.2
   http://www.ncwildlife.org/Regs/Regs_Boating.htm
   http://www.boatus.org/onlinecourse/NorthCarolina.aspEQUIPMENT

The sponsoring agency shall meet the North Carolina Association of Rescue & Emergency Medical Services (NCAREMS) Medium Rescue Standard section 4 MINIMUM REQUIRED EQUIPMENT sub-section P WATER RESCUE EQUIPMENT

2-Handheld VHF marine radios per boat

1-Handheld GPS unit

YOU MUST HAVE EACH OF THE FOLLOWING ITEMS TO MEET ELIGIBILITY

REQUIREMENTS FOR CERTIFICATION IN ADDITION TO THE LISTED

EQUIPMENT FOR LIGHT RESCUE

Surface Water Team Equipment

Organizations operating at the Surface Water Rescue operations level of

service shall have adequate rescue equipment for the authority having jurisdiction.

The organization shall have adequate watercraft for the Authority Having Jurisdiction (AHJ) to include all safety equipment for the size and type of watercraft being used. The watercraft shall be licensed or registered as required in accordance with all applicable laws of the North Carolina Wildlife Resources Commission, US Coast Guard or other regulatory agencies governing the AHJ.

___2 Water Rescue Throw Bags, (FLOATING ROPE), 3/8 IN. X 70 FT per Watercraft

___Body Recovery Equipment which may include Drags, Nets, Grappling Hooks, Gaffs, etc. (Please provide a list of this equipment)

*** Additionally (And I can assure you that NONE of the stations locally have resourced this requirement properly... Is to have PROPER PPE for WINTER water ops; ie: drysuits for water ops (not the type required for dive ops but the type used for surface water rescue).

Winter water ops present as a low frequency high risk operation – the county is not properly equipped to address this requirement.

*** Here is the equipment list for swiftwater/flood rescue referencing the NIMS Standard for same.

SWIFTWATER RESCUE EQUIPMENT REQUIREMENTS

1. Adequate water rescue rope (polypropylene rope that floats) for the Authority Having Jurisdiction

2. Watercraft suitable for the authority having jurisdiction.

3. Adequate water rescue recovery equipment for the authority having jurisdiction.

Personal protective equipment to include the following:

____ 8 pr. Gloves (Aquatic Type)

____ 8 Full body thermal protection recommended (May Be Wet or Dry Suits)

____ 8 Swiftwater Rescue Vest PFD, Type V, U.S. Coast Guard approved

____ 8 pr. Appropriate Water Shoes

____ 8 Whistles

____ 8 Water rescue knives

____ 8 Chemical Light Sticks

____ 3 Aerial Flares

____ 3 Dye Markers

____ 3 Dry Gear Bags

____ 3 Flashlights (w/Spare Batteries)

____ 3 Handheld Flares (Marine Type)

____ 3 Smoke Marking Devices

____ 6 Water Rescue Throw Bags (FLOATING ROPE), 3/8 IN. X 70 FT

____ 300 ft Water Rescue Rope, 7/16 in Diameter, 5000 lb., W/bag

____ 16 Aluminum carabiners - (non locking)

____ 16 5mm x 4-ft. low stretch Prussik Cord (2 per vest)

____ 1 - 18 in Type IV Throwable Device

____ 1 Hose Inflator Kit (may be commercial or homemade)

____ 100 ft. 1 1/2 Fire Hose

5. NIMS TYPING INFORMATION:

This standard currently meets NIMS Typing Criteria IV. Organizations wishing to certify at a higher level must meet the additional requirements for personnel, training and equipment. To locate this information cut and paste the following link into your web browser. Under the heading of "Search and Rescue" locate "Swiftwater/Flood Search and Rescue Team" and follow the specific guidelines.

http://www.fema.gov/pdf/emergency/nims/508-8_search_and_rescue_resources.pdf

Per the NIMS "Swiftwater/Flood Search and Rescue Team" document, in order to locate the various quantities of each equipment item, please reference

the FIRESCOPE Swiftwater/Flood Search and Rescue definition at:

http://www.firescope.org/ics-usar/ICS-SF-SAR-020-1.pdf

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION
ROLL CALL VOTE
2015

MEMBERS PRESENT (19)	18	19	17	NA	14	18	17	18	17			
ASSOCIATE MEMBERS PRESENT (12)	7	8	8	NA	9	9	8	9	6			
CC Fire Chiefs DEPARTMENT ORGANIZATION Chief's Only Meeting	26 Jan 2015	23 Feb 2015	23 Mar 2015	27-Apr-15	18-May-15	22-Jun-15	27-Jul-15	24-Aug-15	28-Sep-15			
MEMBERS												
BEAVER DAM STA 26	P	P	P	E	P	P	P	P	P			
BETHANY STA 12	P	P	P	E	P	P	P	P	A			
COTTON STA 4	P	P	P	E	P	P	P	P	P			
CUMBERLAND ROAD STA 5	P	P	P	E	A	P	P	P	P			
EASTOVER STA 1	P	P	P	E	P	P	P	P	P			
EMS EMERGENCY MEDICAL SERVICES	P	P	A	E	A	P	P	A	A			
FAYETTEVILLE FIRE DEPT	P	P	E	E	E	P	P	P	P			
FORT BRAGG FIRE DEPT	P	P	P	E	P	P	P	P	P			
GODWIN – FALCON STA 17	P	P	P	E	P	P	P	P	P			
GRAYS CREEK STA 18	P	P	P	E	P	P	P	P	P			
GRAYS CREEK STA 24	P	P	P	E	P	P	P	P	P			
HOPE MILLS STA 21	A	P	P	E	P	A	A	P	P			
PEARCE'S MILL STA 3	P	P	P	E	P	P	P	P	P			
SPRING LAKE STA 22	P	P	P	E	P	P	P	P	P			
STEDMAN STA 23	P	P	P	E	P	P	P	P	P			
STONEY POINT STA 13 & 19	P	P	P	E	P	P	P	P	P			
VANDER STA 2 & 8	P	P	P	E	P	P	A	P	P			
WADE STA 16	P	P	P	E	A	P	P	P	P			
WESTAREA STA 15–20 & 25	P	P	P	E	A	P	P	P	P			
ASSOCIATE MEMBERS												
CC COMMISSIONERS	P	P	A	E	A	A	A	A	A			
CC DISTRICT ATTORNEYS OFFICE	A	A	P	E	P	A	A	P	A			
CC EMERGENCY SERVICES	P	P	P	E	P	P	P	P	P			
CIVIL AIR PATROL	A	P	P	E	P	P	P	P	P			
FORESTRY	A	P	P	E	P	P	P	P	P			
FTCC	A	A	A	E	A	P	P	P	A			
FORT BRAGG EMS	P	A	A	E	A	A	A	A	A			
HAZMAT	P	P	P	E	P	P	P	P	A			
HIGHWAY PATROL	P	P	P	E	P	P	P	P	P			
LIFE LINK	P	A	A	E	A	P	P	A	A			
RETIRED FIRE CHIEF'S	P	P	P	E	P	P	P	P	P			
SHERIFF'S OFFICE	A	P	P	E	P	P	A	P	P			

Special Notes:

CODES: (P) – Present (A)-Absent (E) - Excused

MM/ FLJ 01/01/2014

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION
ROLL CALL VOTE
2015

MEMBERS PRESENT (19)	18	19	17	NA	14	18	17	18	17			
ASSOCIATE MEMBERS PRESENT (12)	7	8	8	NA	9	9	8	9	6			
CC Fire Chiefs DEPARTMENT ORGANIZATION Chief's Only Meeting	26 Jan 2015	23 Feb 2015	23 Mar 2015	27-Apr-15	18-May-15	22-Jun-15	27-Jul-15	24-Aug-15	28-Sep-15			
MEMBERS												
BEAVER DAM STA 26	P	P	P	E	P	P	P	P	P			
BETHANY STA 12	P	P	P	E	P	P	P	P	A			
COTTON STA 4	P	P	P	E	P	P	P	P	P			
CUMBERLAND ROAD STA 5	P	P	P	E	A	P	P	P	P			
EASTOVER STA 1	P	P	P	E	P	P	P	P	P			
EMS EMERGENCY MEDICAL SERVICES	P	P	A	E	A	P	P	A	A			
FAYETTEVILLE FIRE DEPT	P	P	E	E	E	P	P	P	P			
FORT BRAGG FIRE DEPT	P	P	P	E	P	P	P	P	P			
GODWIN – FALCON STA 17	P	P	P	E	P	P	P	P	P			
GRAYS CREEK STA 18	P	P	P	E	P	P	P	P	P			
GRAYS CREEK STA 24	P	P	P	E	P	P	P	P	P			
HOPE MILLS STA 21	A	P	P	E	P	A	A	P	P			
PEARCE'S MILL STA 3	P	P	P	E	P	P	P	P	P			
SPRING LAKE STA 22	P	P	P	E	P	P	P	P	P			
STEDMAN STA 23	P	P	P	E	P	P	P	P	P			
STONEY POINT STA 13 & 19	P	P	P	E	P	P	P	P	P			
VANDER STA 2 & 8	P	P	P	E	P	P	A	P	P			
WADE STA 16	P	P	P	E	A	P	P	P	P			
WESTAREA STA 15–20 & 25	P	P	P	E	A	P	P	P	P			
ASSOCIATE MEMBERS												
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CC EMERGENCY SERVICES	P	P	P	E	P	P	P	P	P			
CIVIL AIR PATROL	A	P	P	E	P	P	P	P	P			
FORESTRY	A	P	P	E	P	P	P	P	P			
FTCC	A	A	A	E	A	P	P	P	A			
FORT BRAGG EMS	P	A	A	E	A	A	A	A	A			
HAZMAT	P	P	P	E	P	P	P	P	A			
HIGHWAY PATROL	P	P	P	E	P	P	P	P	P			
LIFE LINK	P	A	A	E	A	P	P	A	A			
RETIRED FIRE CHIEF'S	P	P	P	E	P	P	P	P	P			
SHERIFF'S OFFICE	A	P	P	E	P	P	A	P	P			

Special Notes:

CODES: (P) – Present (A)-Absent (E) - Excused

MM/ FLJ 01/01/2014

Cumberland County Fire Chief's Association

Roll Call Vote Document

Motion TO ADOPT SOP NUMBERING SYSTEM FOR USE ON CCFCA SOP/SOG's

MOTION CHIEF MARSH SECONDED CHIEF GODWIN

DEPARTMENT	YES	NO	ABSTAIN	OTHER
Beaver Dam #26	✓			
Bethany #12	ABSENT			
Cotton #4	✓			
Cumberland Road #5	✓			
Eastover #1	✓			
EMS	ABSENT			
Fayetteville FD	✓			
Fort Bragg FD	✓			
Godwin-Falcon #17	✓			
Grays Creek #18	✓			
Grays Creek #24	✓			
Hope Mills #21	✓			
Pearce's Mill #3	✓			
Spring Lake #22	✓			
Stedman #23	✓			
Stoney Point #13 & 19	✓			
Vander #2 & 8	✓			
Wade #16	✓			
Westarea #15, 20, 25	✓			

Date 9-28-15 Motion Carried ✓ Motion Denied _____