



Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"

Minutes of the October 24, 2016 Monthly Meeting



The monthly meeting was hosted by Cape Fear Valley EMS and we thank Chief Pearce for the use of the EMS training room.

Opening Prayer:

Fire Chief Wayne Lucas provided the opening prayer.

Roll Call:

Roll call was conducted with 16 departments and 3 associate members present.

Members Absent:

Fire/EMS Departments: Hope Mills FD, Grays Creek # 24, Wade

Associate Members: CCDA, Christian Firefighters, Civil Air Patrol, County Commissioner, Life Link, Retired Fire Chiefs, and Sheriff's Office

Approval of Minutes:

Due to Hurricane Matthew the September meeting minutes were sent out late and will be approved with the October minutes during the November meeting.

Guests:

Michael Boose, candidate for County Commissioner requested support for election to office.

Vendors Present:

None.

Treasurer's Report:

The association treasurer provided a current fund balance as \$ 506,782.44

Meeting Point of Interests:

***Next Chief's Meeting** will be Monday November 28, 2016. The meeting will be hosted by Stoney Point Fire Department Station 19, located at 2190 Lake Upchurch Drive.*

- President Johnson also informed the membership that the December meeting will be one (1) week early due to Christmas and is scheduled for Monday December 19, 2016 at the Sheriff's Office Detention Center.
- Grays Creek VFD Station 24 has the air truck responsibilities during the month of November 2016 followed by Vander.
- Members were provided a packet with various informational materials.
 - Legal and Health sheets
 - Hard copies of the September 2016 CCFCA Association Minutes
 - NC Forestry Volunteer Fire Department 50/50 Grant
 - April 2016 NC Fire & Rescue Commission Meeting Minutes
 - July 2016 Certified Fire Investigator Board (CFIB) Minutes
 - NC Fire Districts affected by Hurricane Matthew – Roster

OLD BUSINESS

1. Emergency Services Director Beeman informed the membership that the OSSI - Freedom Application proposal is scheduled to go in front of the county commissioners for final approval during the first meeting in November. He stated that due to Hurricane Matthew a meeting in October was cancelled.
2. President Johnson advised that Director Beeman today forwarded the Bed Bug Power Point presentation from our August meeting. It's a large file and he will forward it to all members for reference. He thanked Director Beeman for following through with the Bed Bug presentation.
3. President Johnson stated that improvements have been made to IAR, but it is still not 100% and many of our calls are still not coming through.

NEW BUSINESS:

1. President Johnson introduced members of the Fayetteville Fire Department Honor Guard, and advised that he recently met with members of the honor guard to discuss honor guard support especially for memorial services for Cumberland County Fire Service members. During the course of the discussion Captain Joyner (Current Honor Guard Commander) and retired Battalion Chief Oloane and others informed him of current guard hardships. Because an Honor Guard program is a very serious matter in nature, appearance and commitment, especially when asked to participate and perform, it is necessary for the Honor Guard to fulfill its commitment, and in order to meet those future challenges a proposal to expand and re-organize the honor guard into the **Cumberland County Emergency Services Honor Guard** (CCESHG) was proposed. In order for the CCESHG to be fully capable to provide adequate support a three (3) team concept was presented, utilizing at least one (1) member from each Cumberland County Emergency Services Agency. To achieve this goal and to have a fully integrated honor guard representing all CCFCA departments, each Fire/EMS Chief is asked to inquire with his membership to see if they are **ABLE** to commit at a minimum **one (1) member** to **volunteer** and join the honor guard and make a three (3) year commitment. The CCFCA considers membership with the CCESHG a privilege and encourages active participation by all association members. We also understand if there is a department that is not able to fulfill this requirement due to low membership, or other hardships, and non-participation by no means will restrict required services in any fashion if needed. Because the upfront cost of outfitting a new member with honor guard uniform and equipment is just shy of \$ 700.00 each, along with the training and indoctrination is the reason for the three (3) year commitment in order to retain continuity. President Johnson advised that our county needs an active honor guard that will serve all departments equally when needed. All of us collectively will benefit from honor guard services when the need arises. This will be a tremendous asset for all of us if we do this right, and the members of our Honor Guard will be Ambassadors not only for our association but also for our individual departments. Because the team was planning an internal fund drive in order to provide uniforms, President Johnson stated that the Chief's Association should fund the Honor Guard with essential equipment as long as funds are available. The honor guard will be made part of our memorial committee and will work directly with the memorial committee chairman or Vice President of the Association who has the memorial services responsibility and is

the Memorial Committee Chairman. The new honor guard will devise operational guidelines that will be presented to our association for final approval. A copy of the preliminary draft plan outline is in your packet. A general discussion on the proposal followed amongst all members, with all members in favor of the formation of the Cumberland County Emergency Services Honor Guard. President Johnson also stated that he communicated with the chiefs not present and Chief Hodges, Marsh and Deputy Chief Danny Hill all supporting the honor guard formation. With no further discussion, President Johnson called for a motion.

*A **MOTION** was introduced by Assistant Fire Chief Jason Williams to support the reconfiguration of the Honor Guard to the Cumberland County Emergency Services Honor Guard, (CCESHG) whereas each fire district that is **ABLE** to appoint at least one (1) member that is willing to make a three (3) year commitment to the Honor Guard and that the Cumberland County Fire Chiefs Association (CCFCA) provide reasonable financial support **if available** to the Cumberland County Emergency Services Honor Guard with uniform and equipment expenses and that the CCESHG in turn will support all Cumberland County Fire & EMS Agencies with appropriate Honor Guard and related services when needed. The CCESHG Commander, deputy commander or honor guard representative will provide reports, or updates to the CCFCA and attend or be represented at all Memorial Committee meetings and directly work with the Chairman (CCFCA VP) of the Memorial Committee.*

*The **MOTION** was **SECONDED** by Fire Chief Scott Bass and after a general discussion - unanimously **APPROVED** by all members present this 24th Day of October 2016. (See Enclosure # 2 Official Roll Call Vote Form)*

President Johnson thanked the membership for their support of this much needed asset, and asked all members to send him the name of their candidate if they have one, whereas he will coordinate with the current honor guard leadership and set up a meeting in order to discuss details, commitment and honor guard protocol to insure the program will be successful. He also asked the chiefs that we as chiefs needed to do our part and let our members participate in training and when suddenly needed for an un-planned memorial service due to a member death. He further asked the members that unless there are any objections with the current uniform, which is sharp, we will stay with the current uniform. A new honor guard patch is being designed for wear on one sleeve, and the patch of the members department will be on the other sleeve. He further thanked the member's of the honor guard for their dedication and strive for our most recent and successful memorial service this month.

In order to move forward he asked all Chiefs to talk with their membership and solicit at least one (1) member if they are able and submit their member's name directly to him, via e-mail or phone call. He also requested, that even if you don't have anyone that can join right now to also let him know as well. He asked that new members still in training are not selected right now, whereas their training would interfere with Honor Guard training. He asked that all names are submitted by or no later than our November meeting, in order to facilitate a CCESHG kick off meeting before the 1st of the year.

2. President Johnson stated that while we are on the Honor Guard, Battalion Chief Richtmeyer provided information that our FTCC memorial site plaque is in need of

restoration. The site and plaque is 16 years old now and the weather has taken its toll on our plaque. President Johnson advised the members that an invoice from Breece Monuments places the repairs just shy of \$ 5,000.00 with the FTCC masonry students repairing the bricks that will be removed in order to remove and remount our plaque. This is something that needs to be done and a vote is not required and funds are within our annual budget.

3. President Johnson spoke about Hurricane Matthew response. He stated that the storm devastated our county and region. The disaster from Matthew was inland and our coastal counties pretty much escaped the storm. He informed the members that two (2) of our departments that he knew of received storm damage, with Cotton being completely flooded out, and is currently running out of temporary quarters and has received tremendous support from their community, a direct attest to their community service. He informed the membership that due to the current hardship he turned on Cotton's WIFI's in order for them to have internet access, or until Time Warner Cable (TWC) can install hardline cable. During the process DECON Trailer # 1, which is housed at Cotton VFD was also flooded and damaged. VFIS is working the claim on our behalf and a confirmation e-mail from the adjuster is located in your October chief meeting packets. He emphasized to the members that any member with five (5) or more years of North Carolina State Firefighters Association roster time is eligible to receive funds from your relief fund pending NCSFA approval, and a guiding principle is devastation. The NCSFA will not approve relief funds if you cannot readily justify that your member is destitute. If your member is a member of the NC Rescue Squad Association they are also taking applications that would qualify an affected member to receive a \$ 200.00 benefit if property justified and verified.

President Johnson stated that he wanted to take a moment and talk about Hurricane Matthew response. He stated that all of us were challenged with overwhelming situations that we are normally not challenged with or have never been exposed too. The good thing is we are all here to talk about these challenges as long as we do so constructively. I know many of you took critical impediments into account and implemented mitigation factors to handle situations, because there was no help coming. Our entire system was challenged and in the end we all made it through, worked together and overcame. For that we should be thankful. We should however record and prepare a constructive after action report for future reference and implement lessons learned from Matthew. Each of you had stories and issues that need to be addressed and mitigated for future incidents. We also need to address if there are issues that require us to look at our critical incident response plans. I don't know if Emergency Services are planning an AAR meeting, but if not we will schedule a special AAR meeting and prepare a comprehensive report. Until such time please write your points down, this is important.

President Johnson briefly touched on the issue of pre-storm preparedness, whereas there was a meeting where the volunteer fire departments were left out. This was brought to my attention from one of our department chiefs after reading about the event in the newspaper. He thanked the COF of Fayetteville for keeping their contract station fully informed of their action plans, as well as the support received from the COF during the response phase. A letter sent to Director Beeman that addressed our issue, was directly dealt with and corrected. County Manager Amy Cannon personally called President

Johnson and took full responsibility along with an apology. President Johnson considers the matter handled and closed.

4. President Johnson urged all members to apply to the Assistance to Firefighters Grant Program (AFG) which is currently open. With all the current storm recovery action he will not be able to formulate a regional grant, due to the lack of time. But that is no reason for individual departments not to apply for an AFG grant opportunity. They cannot turn you down if you don't apply.
5. President Johnson stated that ABC 11, once again sponsored Operation Safe a Life, where critical Smoke Alarms are distributed to Emergency Services within their viewing area. The Cumberland County supply was picked up, please check with Emergency Services if you have a need for smoke detectors. Available smoke detectors are the 10 year battery life detectors.

He also stated that there is a plan in the works for a similar program to give out Carbon Monoxide Monitors in the future. As we get more information we will disseminate it down to each of you.

6. President Johnson informed the membership that our ID Card Printer is down due to a worn out print head. It will cost about \$ 800.00 for the part, however the company informed him that our current printer is not being supported anymore and has been replaced. We can fix it because the part is available, but they recommended the purchase of a new and up-to-date printer. A new printer is \$ 2,500.00. Our current printer has served us well over the last five or six years. Technology and associated programs change so fast and it is catching up with our printer. The membership advised to move forward and replace the printer utilizing repair funds from our budget. No motion was needed for approval.
7. President Johnson informed the members that in accordance with our By-Laws Article 2 Section 13 Termination of Membership states that missing three (3) consecutive unexcused absences calls for removal from the membership roll. Two (2) of our associate members District Attorney, and Civil Air Patrol have missed six (6) consecutive unexcused absences and will therefore be removed from our attendance roster.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE

- **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.spfd@gmail.com

FIRE PREVENTION/EDUCATION COMMITTEE BC Martin – Chairpersons, FF Angie Locklear

E-Mail: MMartin@ci.fay.nc.us, or alocklear@ci.fay.nc.us

Deputy Fire Chief Sifford provided an update on the Safety Day reschedule. The new date for the make-up Safety Day is Saturday November 5, 2016 from 1 PM until 3 PM at Cross Creek Mall.

President Johnson asked Chief Sifford to ask Chief Martin to please send out an update e-mail, indicating new set up times and particulars.

COMMUNICATIONS COMMITTEE EMS Chief Brian Pearce – EMS - Chairperson, E-Mail: bpearce@capefearvalley.com

- No report.

STANDARDS & POLICY COMMITTEE A/C Kevin Murphy (SPFD # 13) Chairperson, E-Mail: kmurphy1903@gmail.com

- President Johnson stated that Assistant Chief Murphy is under the weather and stated that a meeting scheduled to discuss critical issues was cancelled due to Hurricane Matthew and will be rescheduled in time for next month's meeting.

MEMORIAL COMMITTEE Chief R. Marley (Pearce's Mill) Chairperson, E-Mail: pmfd0301@nc.rr.com

- Discussed in new business.

AUTOMATIC AID/MUTUAL AID COMMITTEE Chief Joe Marsh (GCFD # 24) Chairperson–E-Mail: gcf24@nc.rr.com

- No report.

FINANCE COMMITTEE Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: spfd1302@nc.rr.com

No report.

RESCUE COMMITTEE Deputy Chief Hank Harris (Cotton FD) Chairperson, E-Mail: cfd402@nc.rr.com

- No report.

BULK PURCHASE COMMITTEE Deputy Director Timmy Mitchell (Emergency Services), Chairperson, E-Mail: tmitchell@co.cumberland.nc.us

- No report.

SPECIAL RESPONSE TIME COMMITTEE - Chief Hill (WCFD/FFD) Chairperson, E-Mail: mhill@ci.fay.nc.us

- No report.

KNOX BOX COMMITTEE - Emergency Management Officer Gene Booth (Emergency Services) Chairperson, E-Mail: wbooth@co.cumberland.nc.us

- No Report

FIREHOUSE STEERING COMMITTEE – Fire Chief T. J. McLamb (SLFD # 22) Chairperson,
E-Mail: tmclamb@spring-lake.org

- No Report

ASSOCIATE MEMBERS REPORT

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Randy Beeman, Director), E-Mail:
rbeeman@co.cumberland.nc.us

- Director Beeman – Nothing further to add.
- Deputy Director Mitchell – Thanked everyone for their participation in the conference calls during our storm response phase.
President Johnson inquired if the county was still under a State of Emergency (SOE) and was informed that the SOE was still active. President Johnson stated that for as long as the SOE was still in force we will continue our single unit response on alarm activation calls. Once the SOE is terminated we will need to resume normal operation. He asked Director Beeman to announce when the SOE is cancelled, and asked that all dispatchers are made aware of the single apparatus alarm response during the SOE.
- Communication Supervisor – No Report

EMS DIRECTOR: Brian Pearce, Director E-Mail: bpearce@capefearvalley.com

- No report.

HAZMAT BC Robert Brinson, FFD - POC telephone for HAZMAT is 584-9550,
E-Mail: rbrinson@ci.fay.nc.us

- No Report

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

- No Report

FTCC Steve Drew, E-Mail: drews@faytechcc.edu

- Mr. Ken Buckey and Fire Service Training Coordinator Steve Drew updated the association members on upcoming programs at FTCC. Mr. Buckey also provided additional information concerning maintenance on our memorial site at FTCC.

SHERIFF'S OFFICE Sheriff Butler

- No report.

- Deputy Chief Johnson Jr., provided a snapshot of operations during Hurricane Matthew in the North Carolina State Emergency Operation Center (EOC) in Raleigh.

COUNTY COMMISSIONERS Fire Commissioner John Keefe

- No Report

FOR THE GOOD OF THE ASSOCIATION:

- President Johnson reminded everyone that this weekend is the last weekend for the Trail of Terror at SPFD #13 – Last chance to get scared.
- Fire Chief Scott Bass announced that the Linden Firefighters Association is hosting a cross roads festival on October 29, in Linden and asked the membership to please share the event with their department.
- President Johnson advised the membership that he plans to revise short professional development programs especially during our Chiefs only meetings. He stated that during our Chiefs only meeting the North Carolina Department of Labor (OSHA) will be here to discuss Fire Service OSHA compliance.
- President Johnson reminded everyone to get out and vote, to get their department involved and support the candidates that will support the fire and emergency services. He pointed out to the membership members of our commissioners as well as our local delegation that support our efforts.
- Finally President Johnson stressed to the membership to thank all their members for their dedication and hard work during our response phase dealing with Hurricane Matthew, it is very much appreciated and please pass this on – and in closing wished all the members, their departments and family a safe Thanksgiving Holiday.

ADJOURNMENT: A motion was made to adjourn by Fire Chief Bass, and seconded by Assistant Chief Williams. The meeting was adjourned at 2020 hours. The next meeting on November 28, 2016 at Stoney Point Station 19 at 2190 Lake Upchurch Drive.

Respectfully Submitted By:

Freddy L. Johnson Sr.

Freddy L. Johnson Sr., CFO
Fire Chief / President

Mark A. Melvin

Mark A. Melvin, CFO
Fire Chief / Secretary

2 Enclosures

1. Cumberland County Fire Chief's Association – Attendance Roster 2016
2. Roll Call Vote Sheet – Honor Guard Reconfiguration Proposal.

CCFCA 2016 ROLL CALL

MEMBERS PRESENT (19)		17	17	18	18	19	17	16	17	19	16		
ASSOCIATES PRESENT (11)		09	11	08	08	11	06	07	09	09	03		
CC Fire Chiefs		25-JAN-16	22-FEB-16	28-MAR-16	25-APR-16	23-MAY-16	27-JUN-16	25-JUL-16	22-AUG-16	26-SEP-16	24-OCT-16	28-NOV-16	19-DEC-16
DEPARTMENT ORGANIZATION													
Chief's Only Meeting													
MEMBERS		MEETING DATES											
01	BEAVER DAM STA 26 & 27	P	P	P	P	P	P	P	P	P	P		
02	BETHANY STA 12	P	P	P	P	P	P	P	P	P	P		
03	COTTON STA 4	P	P	P	P	P	P	P	P	P	P		
04	CUMBERLAND ROAD STA 5	P	P	P	P	P	P	P	P	P	P		
05	EASTOVER STA 1	P	P	P	P	P	A	A	P	P	P		
06	EMS EMERGENCY MED SVC	P	P	P	A	P	A	P	A	P	P		
07	FAYETTEVILLE FIRE DEPT	P	P	P	P	P	P	P	P	P	P		
08	FORT BRAGG FIRE DEPT	P	P	P	P	P	P	P	A	P	P		
09	GODWIN – FALCON STA 17	P	P	P	P	P	P	P	P	P	P		
10	GRAYS CREEK STA 18	P	P	P	P	P	P	P	P	P	P		
11	GRAYS CREEK STA 24	A	A	A	P	P	P	A	P	P	A		
12	HOPE MILLS STA 21	A	P	P	P	P	P	A	P	P	A		
13	PEARCE'S MILL STA 3	P	A	P	P	P	P	P	P	P	P		
14	SPRING LAKE STA 22	P	P	P	P	P	P	P	P	P	P		
15	STEDMAN STA 23	P	P	P	P	P	P	P	P	P	P		
16	STONE POINT STA 13 & 19	P	P	P	P	P	P	P	P	P	P		
17	VANDER STA 2 & 8	P	P	P	P	P	P	P	P	P	P		
18	WADE STA 16	P	P	P	P	P	P	P	P	P	A		
19	WESTAREA STA 15–20 & 25	P	P	A	P	P	P	P	P	P	P		
ASSOCIATE MEMBERS													
01	CC EMERGENCY SERVICES	P	P	P	P	P	P	P	P	P	P		
02	CHRISTIAN FIREFIGHTERS	A	P	P	A	P	A	A	P	P	A		
03	CIVIL AIR PATROL	P	P	P	P	P	A	A	A	A	A		
04	COUNTY COMMISSIONERS	P	P	A	P	P	P	P	P	P	A		
05	DA'S OFFICE	A	P	A	A	P	A	A	A	A	A		
06	FORESTRY	P	P	P	P	P	P	P	P	P	A		
07	FTCC	P	P	P	P	P	P	P	P	P	P		
08	HAZMAT	P	P	P	P	P	P	A	P	P	A		
09	HIGHWAY PATROL	P	P	P	A	P	A	P	P	P	P		
10	RETIRED FIRE CHIEF'S	P	P	P	P	P	A	P	P	P	A		
11	SHERIFF'S OFFICE	P	P	A	P	P	P	A	P	P	A		

Special Notes:

CODES: (P) – Present (A)-Absent (E) - Excused

