


SOG 2017-001	Standard Operating Guideline (SOG) <u>Fuel Conservation / Fuel Contingency Plan</u>	Page 1 of 2
	<p style="text-align: center;"><u>Cumberland County</u> <u>Fire Chiefs Association</u></p>	<p><u>REFERENCES:</u> <u>NFPA 1221, 1710 & 1720</u> <u>CCFCA Minutes/Vote Sheet – October 2017</u></p> <hr/> <p><i>Forms: N/A</i></p>
Fuel Conservation / Fuel Contingency Plan		
APPROVED BY: CCFCA Board of Directors – <i>Freddy L. Johnson Sr., President</i>		<u>EFFECTIVE: 11/01/2017</u>

Cumberland County Chief’s Association Fuel Contingency Plan

This policy establishes fuel conservation procedures during times of crisis or limited fuel availability, and allows the Fire Chief prerogative for adjustment or modification. The four (4) levels enable Fire Chiefs to control fuel consumption and apparatus movement as needed. The listed levels prioritize essential services. When a higher level is activated, all previously listed functions will become effective until rescinded by the Fire Chief. The Fire Chief may alter specific activities within any level as deemed necessary.

I. Level 1 (Initial fuel conservation measures)

- Implement the county Storm Response Plan (One engine to fire alarms). Reports of an actual fire will continue receiving a full response.)
- Limit vehicle refueling to “as needed” to conserve the available fuel supply.
- Cease in-service training requiring vehicle movement (Driver Training, Company Drills),
- No hydrant testing or maintenance
- Shut off engines on all non-essential vehicles during incidents. This generally means that if a unit is not operating, the engine should be shut off.
- Parked vehicles will not idle.
- No fire inspections utilizing fire apparatus.
- Limit travel for groceries to once a day. Smaller non-response vehicles will be utilized. Eating out or other errands are prohibited.
- Mail delivery will be limited to the 1st day of each work cycle.
- Public education activities will be scheduled for participants to come to the fire station.
- Admin staff will work flex hours.
- Encourage employees to voluntarily reduce consumption while off-duty
- Encourage employees to car-pool.

II. Level 2 (Availability of fuel is extremely limited)

- Utilize the mass transit system for employee transportation if possible and where available.
- Coordinate fuel delivery in accordance with your anticipated consumption rate. Schedule with vendors accordingly to ensure adequate fuel for operations.
- Utilize teleconferencing for meetings, information sessions and departmental classroom training. Use GO TO MEETING.
- Modified work schedules to minimize the employee travel.
- Develop contingency plans. Consider 48 hour duty shifts to reduce employee travel and fuel consumption.
- Fire Prevention will only do State mandated fire inspections.
- All staff take home vehicles will be suspended, except for the on-call Duty Officer

III. Level 3 (This level reflects the lack of fuel supply in the private sector)

- Transport essential personnel to work via employer transportation program, to include the mass transit system.
- Implement strategic telecommuting for select employees.

IV. Local Fire District Fuel Contingency Plan Modifications.

- Fire District Chiefs with high hazards or special needs facilities may modify, deviate or alter specific activities within the fuel contingency plan during periods of implementation to address high hazards or special needs facilities response issues. (I.e. Nursing Homes, hospitals, institutions, etc.)

V. Plan implementation / termination procedures.

- The fuel conservation / contingency plan will be implemented through the Cumberland County Fire Chief's Association (CCFCA) in conjunction with the applicable Emergency Management / Services Office & Dispatch based on the on-going emergency situation and area fuel supplier forecasts. (Plan implementation should be county-wide including all municipalities)
- Notification can be disseminated via CCFCA e-mail, IAM Responding (IAR) as well as a county-wide dispatch communications broadcast.
- Once fuel supplies return to normal termination of the temporary fuel conservation / fuel contingency plan will be broadcasted utilizing the same means as the implementation procedures.