Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"

Minutes of the July 22, 2019 Monthly Meeting

The Chiefs meeting was hosted by Highland Construction Company and Manna Church on Cliffdale Road. We thank Sandy Ammons with Highland Construction and Matt Buttons and the staff at the Manna Church for their hospitality.

Call to Order: The meeting was called to order by President Johnson at 7 pm.

Opening Prayer: Matt Button with Manna Church provided the opening prayer.

Pledge of Allegiance: Not conducted.

Roll Call: Roll call was conducted with 19 departments and 8 associate members present.

Members Absent:

Fire/EMS Departments: None

Associate Members: County Commissioners, Fire Commissioner, Fort Bragg EMS, Forestry

Approval of Minutes: The June minutes were approved as presented.

Guests: Chris Davis, candidate for Fayetteville City Council District 6.
Elaine Smith, CC Animal Control and staff gave a briefing on how the agency can assist us with issues involving all animals.
Greg Hauser, NCEM gave an update on the future of the radios systems in NC.
CC Sheriff's Office Member Assistance Team (MAT) gave an overview of their CISD program and how they can assist us if needed.
Members of Spring Lake Fire Department gave an overview of their Drone Program and are wishing to start a County wide aerial team to assist agencies with Drone capabilities as needed.

Special Guests: None.

Vendors Present: Robert Gonzales, Verizon Account Manager, gave an overview of our telecommunications account and how to save us some money on same. He advised that currently we average county-wide about 37 GB monthly and could save about $ 495.00 per month by switching plans that would give us 87 GB monthly until such time that we actually exceed the 87 GB and then switch back to the current plan.

Treasurer's Report: Treasurer Johnson was unavailable due to a work related situation. President Johnson reported a balance of $328,920.58 with all bills paid to date.

Meeting Points of Interests:

Next Chief's Meeting *will be Monday, August 26, 2019 at Wade Baptist Church, 7242 Main Street Wade NC. Dinner will be served.*

- Vander FD #2 has the air truck responsibilities during the month of August followed by Stoney Point FD in September 2019.

Items of Interest Handouts

- ✓ Letter from Amy Cannon reference revised final CCFCA budget
- ✓ Email on Fire Protection agreement
- ✓ Safety bulletins.
- ✓ Verizon information on the CCFCA accounts
- ✓ Thank you note from the Hodges family

OLD BUSINESS

1. President Johnson thanked all those that participated in the Valor Awards Program at the Manna Church. He did inform the Chiefs in attendance that the Fire Service lacked behind our law enforcement counterparts with the submission of awards for the various categories. He challenged each district chief to nominate a deserving individual for a merit, lifesaving or valor award. If you have a member that is selected as your firefighter or the year he or she would be eligible for a **merit** award if properly submitted with a justifying narrative. Lifesaving awards are for those very unique circumstances that saves a life, generally providing CPR and using a defibrillator does not qualify for that award without a fully justified award narrative explaining the unique circumstances. Valor awards are reserved for heroic action.

2. President Johnson stated that NCSHP is currently in the final inventory process and we are waiting on SHP to give us the word when the additional surplus XTS 5000 portable radios are available.

3. President Johnson re-emphasized that the association reimburses each district for $ 63.96 monthly or $ 767.52 annually for base TWC/Spectrum base internet service annually. All invoices are due to the association treasurer **NLT July 31, 2019** for the previous Fiscal Year. (July 1, 2018 – June 30, 2019). To date only seven (7) departments have submitted a request for reimbursement. Along with an invoice each department should attach one (1) copy of their perspective bill from their Internet provider showing that service exists.

4. President Johnson and Assistant Chief Murphy gave some feedback on the active shooter drill that was held on June 27th. The drill was well attended and areas of concern were identified and will be captured in an After Action Report (AAR). Chief Murphy hopes to have the final report ready by mid-September 2019.

5. President Johnson stated the Caisson Unit is making progress and is currently in process of painting preparations to paint the white top of the cab. We are looking for a 24 foot ground ladder and brackets for the truck and if anyone has one that can be donated to the Caisson unit it would greatly be appreciated.

NEW BUSINESS:

1. President Johnson briefed the group on the upcoming annual N.C. SAFER fire conference in Raleigh August 8-11 and the Fire Rescue International (FRI) Conference in Atlanta Ga. August 6-10. These are excellent opportunities for professional development as well as getting updated on new fire service initiatives.

2. President Johnson recognized Danny Matthews, President of the Eastover Board of Directors who in turn introduced Scott McKenzie as the new Fire Chief for Eastover FD. President Johnson welcomed Chief McKenzie to the association.

3. President Johnson wishes to recognize Chief Keith Jackson and Chief Todd Thurmond at the August meeting in Wade for their years of service with our association.

4. President Johnson advised the members of the LEPC meeting on Friday July 25, 2019 at 1000 hours. The meeting will be held at Cargill on River Rd.

5. President Johnson informed the members that the Association needs to clean up its asset list and destroy some old records in accordance with NC Law. A motion was made by Chief Parrish to allow President Johnson to remove said records and to allow the assets to be updated to identify current assets by our auditors. Chief Brock seconded the motion. A roll call vote was conducted and it was unanimously approved.

6. President Johnson stated that he will work with Mr. Gonzales our Verizon Account Manager in order to implement fund savings, while maintaining the current service requirements. According to our data history our association utilizes about 37 GB of data monthly between all departments. His proposal of going to an 87 GB monthly program is over twice the current average monthly usage between all departments will allow us to save $ 429.57 monthly or $ 5,154.84 annually. This is worth looking into in order to take advantage of the monthly and annual savings. We can further address the issue once our monthly data usage reaches the set limit and update the plan when needed, without any loss of service in the future.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE

- **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.spfd@gmail.com

    - President Johnson asked the members to please recycle or return the clips used for our ID Cards. These clips are extremely expensive and we need to reuse them as much as possible in order to hold down costs. So when members leave a department do not give the ID Tags and clips to the departing member, instead retrieve the clips.

FIRE PREVENTION/EDUCATION COMMITTEE E-Mail: Chief T.J. McLamb jmclamb@ci.fay.nc.us

- No report.

STANDARDS & POLICY COMMITTEE A/C Kevin Murphy (SPFD # 13) Chairperson,
E-Mail: kmurphy1903@gmail.com

- Chief Murphy briefed the group that they are working on a Loss of Communications SOG.

MEMORIAL COMMITTEE Chief R. Marley (Pearce's Mill) Chairperson,
E-Mail: pmfd0301@nc.rr.com

- Chief Marley stated that a meeting will be held shortly to finalize the service, which is coming up on Saturday October 12, 2019. President Johnson stated that Eastover VFD has a female firefighter that regularly performs the National Anthem at gatherings and sport events. She recently performed for the Woodpeckers game down town and since she is in our service it would be nice to have one of our service members perform the singing of our National Anthem.

AUTOMATIC AID/MUTUAL AID COMMITTEE Chief Joe Marsh (GCFD # 24) Chairperson,

E-Mail: gcfd24@nc.rr.com

- No report

FINANCE COMMITTEE Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson,
E-Mail: spfd1302@nc.rr.com

- No Report

RESCUE COMMITTEE Deputy Chief Hank Harris (Cotton FD) Chairperson,
E-Mail: cfd402@nc.rr.com

- No report.

COMMUNICATIONS /DISPATCH STEERING / AVL COMMITTEE Chief Chuck Hodges (Hope Mills FD), Chairperson, E-Mail: clhodges@townofhopemills.com

- Chief Hodges reported that he is waiting for the AAR on the Active Shooter Drill to be completed so he can address some of the communications concerns. He also wants to explore a contract for repairs to the IPADS. President Johnson asked Chief Hodges to put together a recommendation for the association to review at a future meeting.

KNOX BOX COMMITTEE - Emergency Management Officer Gene Booth (Emergency Services) Chairperson, E-Mail: wbooth@co.cumberland.nc.us

- No report

FIREHOUSE STEERING COMMITTEE – Fire Chief T. J. McLamb (FFD) Chairperson,
E-Mail: tmclamb@ci.fay.nc.us

- No report

NC WORKFORCE SOLUTION GRANT – COMMITTEE – Fire Chief Justin Nobles (SVFD # 23) Chairperson. E-Mail: Jnobles@stedmanfire.com

- No report.

JOINT INCIDENT / DISASTER RESPONSE COMMITTEE – Assistant Fire Chief Richard Bradshaw (VFD) Chairperson,
E-Mail: rbradshaw1@nc.rr.com

- No report.

ASSOCIATE MEMBERS REPORT

COUNTY MANAGERS OFFICE – Assistant County Manager Tracy Jackson
E-Mail: tjackson@co.cumberland.nc.us

- Mr. Jackson asked the departments to get their contracts and W-9 forms back to the County as soon as practical so that your payments could be distributed. He gave an update on the new Emergency Services Center.

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Gene Booth, Director),
E-Mail: gbooth@co.cumberland.nc.us

- Director Booth reported that WEBEOC is moving along and training will be offered soon. Director Booth also discussed some available positions. They are for an EM planner, and OC positions for the 911 center. Gene also stated that they hired a new EM Officer that is coming from the North Carolina Emergency Management Eastern Branch Officer where he worked as the EB Planner.

- Adam Johnson, 9-1-1 Communications Manager provided a memorandum dated July 22, 2019, Subject Response Plans for Fire District and requested that each Fire Chief complete the form and return it to the Emergency Communication Center (ECC) as soon as possible. ECC needs the memorandum on file indicating that the current dispatch response plan for each fire district on file is accurate or needs adjustment. Memorandums were directly distributed to each Fire Chief in attendance. The forms are necessary in the ECC's quest to attain Fire and Law Enforcement Accreditation.

EMS DIRECTOR: Brian Pearce, Director E-Mail: bpearce@capefearvalley.com

- No report.

HAZMAT: AC Robert Brinson, FFD - POC telephone for HAZMAT is 910-584-9550,
E-Mail: rbrinson@ci.fay.nc.us

- No report.

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

- No report.

FTCC Steve Drew, E-Mail: drews@faytechcc.edu

- No report.

SHERIFF'S OFFICE Sheriff Wright (Sr. Sgt. Steven Hodges – ATF)

- No report.

FAYETTEVILLE POLICE – Police Chief Gina Hawkins, Email ghawkins@ci.fay.nc.us
(Captain Jay Devane) jdevane@ci.fay.nc.us

- No report

NC HIGHWAY PATROL – Major Freddy Johnson Jr. SHP Special Operations.
E-Mail: Freddy.johnson@ncdps.gov or Sergeant S. Johnson SHP Raleigh Training Center E-Mail sean.johnson@ncdps.gov

- No report.

COUNTY COMMISSIONERS Fire Commissioner Marshall Faircloth

- No report.

FOR THE GOOD OF THE ASSOCIATION:

- Chief Marley suggested that we look at getting some training on all of the Command buses used by the various agencies in Cumberland County.
- President Johnson advised everyone to ensure that we are practicing good REHAB procedures due to the extreme heat, with heat prevention material in everyone's monthly packet.

ADJOURNMENT: A motion was made to adjourn by Deputy Chief Danny Matthews and seconded by Captain Jay Devane.

The meeting was adjourned at 2100 hours.

Respectfully Submitted By:

Freddy L. Johnson Sr.
Freddy L. Johnson Sr., CFO
Fire Chief / President

Mark A. Melvin
Mark A. Melvin, CFO
Fire Chief / Secretary

Enclosures - 3
1. Roll call
2. Roll call vote for records destruction
3. Viper Update Letter

	MEMBERS PRESENT (19)	16	17	18	17	17	19	19					
	ASSOCIATES PRESENT (12)	08	10	8	9	7	8	8					
	PERSONNEL IN ATTENDANCE	60	75	69	67	59	76	61					

	CC Fire Chiefs DEPARTMENTS & ORGANIZATION Chief's Only Meeting	28-JAN-19 - PMFD	25-FEB-19 – CVFD-4	25-MAR-19 – CRVFD-5	22- APR-19 - PMFD	20-MAY-19 - BVFD-12	24-JUN-19 – SPVFD-19	22-JUL-19 - PMFD	26-AUG-19 – WVFD-15	23-SEP-19 – VVCFD-16	28-OCT-19 - PMFD	25-NOV-19 – GFVFD-17	16-DEC-19 - SHERIFF
	MEMBERS	MEETING DATES											
01	BEAVER DAM STA 26 & 27	P	P	P	P	P	P	P					
02	BETHANY STA 12	P	P	P	P	P	P	P					
03	COTTON STA 4	P	P	P	P	P	P	P					
04	CUMBERLAND ROAD STA 5	P	P	P	P	P	P	P					
05	EASTOVER STA 1	P	P	P	P	P	P	P					
06	EMS EMERGENCY MED SVC	X	X	P	X	P	P	P					
07	FAYETTEVILLE FIRE DEPT	P	P	P	P	P	P	P					
08	FORT BRAGG FIRE DEPT	X	P	P	P	P	P	P					
09	GODWIN – FALCON STA 17	P	P	P	P	P	P	P					
10	GRAYS CREEK STA 18	P	P	P	P	P	P	P					
11	GRAYS CREEK STA 24	X	P	P	P	P	P	P					
12	HOPE MILLS STA 21	P	P	P	P	E	P	P					
13	PEARCE'S MILL STA 3	P	P	P	P	P	P	P					
14	SPRING LAKE STA 22	P	P	P	P	P	P	P					
15	STEDMAN STA 23	P	P	X	P	P	P	P					
16	STONEY POINT STA 13 & 19	P	P	P	P	P	P	P					
17	VANDER STA 2 & 8	P	P	P	P	P	P	P					
18	WADE STA 16	P	E	P	P	P	P	P					
19	WESTAREA STA 15–20 & 25	P	P	P	E	E	P	P					
01	CC EMERGENCY SERVICES	P	P	P	P	P	P	P					
02	COUNTY COMMISSIONERS	P	P	X	P	E	P	X					
03	COUNTY MGR OFFICE	P	P	X	X	E	E	P					
04	FAYETTEVILLE PD	P	P	P	P	P	P	P					
05	FIRE COMMISSIONER	X	X	X	P	E	X	X					
06	FORESTRY	E	E	P	P	P	P	X					
07	FORT BRAGG EMS	X	P	X	P	X	X	X					
08	FTCC	P	P	P	P	P	X	P					
09	HAZMAT	P	P	P	X	X	P	P					
10	HIGHWAY PATROL	P	P	P	P	P	P	P					
11	RETIRED FIRE CHIEFS	P	P	P	P	P	P	P					
12	SHERIFFS OFFICE	X	P	P	X	P	P	P					

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION
VOTE ROLL CALL 2019

1. **MOTION:** *A **MOTION** was introduced by Fire Chief Steve Parish to authorize President Johnson to destroy old association records, in accordance with the applicable Records retention and disposition schedule issued by the North Carolina Division of Archives and History.*

   Pre-2012 Financial Records (Maintaining one copy for historical purposes
   Pre-2016 Memorandums and letters that are of no further value to the association.
   Outdated contracts that is no longer valid.

   The motion further authorizes President Johnson to have the following surplus items removed from the associations fixed assets lists.

   1995 Trench Rescue Equipment provided to the COF $ 15,000.00
   1995 Foam Trailer Equipment, Hoses and appliances that have been replaced due to age - $ 10,514.00
   1998 Air System Parts for old County Air System – System has been replaced - $ 8,748.53
   2000 Air Tank Rebuild old LaFayette Village System - $ 18,875.12
   2000 Voltage Meters for Arson Task Force - $ 523.45
   2001 Air Tank Rebuild System – Old Stoney Point System 1361 - $ 38,913.67 (System Replaced by 1981 with no charge to association)
   2002 Air Tank Unit 981 - $ 5,699.74 (Unit has been replaced)
   2002 Microphone System $ 3,088.17 – 18 year old system is not compatible with no technology
   2005 Co Monitor Purchases for Arson Task Force - $ 2,101.00

   *After a general discussion the **MOTION** was* **SECONDED** by Fire Chief Gary Brock
   *and **UNANIMOUSLY APPROVED** **by all members present.***

See voting record on next page.

CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION

VOTE ROLL CALL 2019

Page 2 of 2 Dated July 22, 2019

Motion to destroy records and update association asset inventory list

MEMBERS PRESENT ELIGIBLE TO VOTE (20)							19					
Members Absent							01					
DEPARTMENT ORGANIZATION * Chief's Only Meeting	28 January 2019	25 February 2019	25 March 2019	22 April 2019	20 May 2019	24-June 2019	22-JULy 2019	226 August 2019	23 September 2019	28 October 2019	25 November 2019	16 December 2019
MEMBERS												
BEAVER DAM STA 26 - 27							Yes					
BETHANY STA 12							Yes					
COTTON STA 4							Yes					
CUMBERLAND ROAD STA 5							Yes					
EASTOVER STA 1							Yes					
EMS-EMERGENCY MEDICAL SERVICES							Yes					
FAYETTEVILLE FIRE DEPT							Yes					
FORT BRAGG FIRE DEPT							Yes					
GODWIN-FALCON STA 18							Yes					
GRAYS CREEK 18							Yes					
GRAYS CREEK 24							Yes					
HOPE MILLS STA 21							Yes					
PEARCE'S MILL STA 3							Yes					
SPRING LAKE STA 22							Yes					
STEDMAN STA 23							Yes					
STONEY POINT STA 13 - 19							Yes					
VANDER STA 2 - 8							Yes					
WADE STA 16							Yes					
WESTAREA STA 15 – 20 - 25							N/A					
EMERGENCY SVC DIRECTOR							Yes					
TOTAL YES VOTES							19					
TOTAL NO VOTES							N/A					
MOTION CARRIED							YES					

Special Notes:

CODES: (YES) – Voting in the Affirmative (-A-)-Absent (N/A)- Vote Does Not Apply to Organization

(NO) - Voting against

FLJ/MM/ 1/1/19

North Carolina Department of Public Safety
State Highway Patrol

Roy Cooper, Governor
Erik A. Hooks, Secretary

Glenn M. McNeill, Jr.
Commander

Support Services Section
VIPER

6 June 2019

VIPER Site Upgrades and Outage Notifications

As many of you are aware, VIPER has been performing major site upgrades to replace aging Motorola Quantar Stations with the latest GTR technology. These upgrades position us to continue integrating 700 MHz spectrum into our overall system design. Not only does this allow us to add expansion channels at sites with heavy loading, but also frees up the current 800 MHz spectrum allowing us to improve on capacity and also site spacing issues and interference concerns. This also allows us to better use the 800 MHz spectrum to consider channel additions in areas where converting to 700 MHz may not be feasible.

Since the P25 conversion in June, 2014, we have been able to construct new VIPER sites across the state with the Motorola GTR technology, which is required to be able to use 700 MHz spectrum. Many of the new sites have "gone live" with 700 MHz channel plans. With this in mind, there may be some errors or omissions in your radios' programming. The majority of the Quantar to GTR conversions this fiscal year have involved 700 MHz site conversions. Radios should have the 700 band plan frequencies in the radios with the Full Spectrum Control Channel Scan (FSCCS) feature enabled. This helps the radio overcome common issues seen with radios after upgrades to the infrastructure. We are still seeing sample code plugs where there are serious errors. These include;

1. **FSCCS is not enabled**
2. **There is no 700 MHz band plan entered into the programming**
3. **The frequency offset for 700 MHz channels is incorrect.** The offset for 800 MHz is -45MHz from the base frequency and for 700 MHz it is +30 MHz from the base frequency. Note that we have seen both the wrong offset (- instead of +) and the wrong separation (45 vs 30 MHz). These are **critical** settings that will prevent the radios from operating on 700 MHz channels.

MAILING ADDRESS:
4231 Mail Service Center
Raleigh, NC 27699-4231
www.ncdps.gov
www.ncshp.org

OFFICE LOCATION:
512 N. Salisbury St.
Raleigh, NC 27604
Telephone: (919) 733-7952
Fax: (919) 715-4059

An Equal Opportunity Employer

VIPER is currently on track to continue the change out of Quantars beginning in FY2019-20 and again in FY2020-21. There are over 120 sites still to be converted. In an effort to provide reasonable notice of the upcoming site change outs we will be distributing a schedule that shows what sites are going to be upgraded on a **monthly** basis. This will provide some advanced planning for the affected counties. This will **not** replace the VIPER Network Operations Center (NOC) notifications that occur during planned outages. Counties and agencies will continue to receive notifications prior to, and upon completion of, upgrades or for any other site related outages where appropriate.

As a final note, when VIPER began the NOC notification process, we originally requested that the counties set up an internal VIPER outage notification list, to which they could add and delete local participants without the NOC having to continuously update our internal notification lists. This started out with moderate participation but has declined over time and we now need to revisit this issue.

VIPER points of contact (POC) should identify a local means to notify their VIPER users. VIPER recommends that a County create an internal email address that consolidates your VIPER users. The format that seems to be most widely used is; VIPER-OUTAGE@countyname dot (net, org, gov, com, etc.). The NOC is continuing to see local users that are asking to have people added to the master notification list individually by email. We need your help in revisiting your local process and working with us to consolidate email addresses. Once you established a local means to notify your users, please send an email to NOC@ncshp.org to let them know that your current or new outage email list has been updated or implemented. VIPER staff members are working to send out a list of all the current recipients to assist you in determining who can be deleted.

Respectfully,

Capt. M.W. Warren

Captain Michael W. Warren