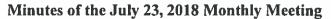


Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"





The monthly meeting was hosted by the Pearce's Mill Fire Department. We thank Chief Marley and his staff for their hospitality, food and drinks.

Opening Prayer: Assistant Chief and Association Chaplain Kenny Tatum provided the opening

prayer and the blessing of the food.

Roll Call: Roll call was conducted with 18 departments and 7 associate members present.

Members Absent:

Fire/EMS Departments: EMS, Fort Bragg FD

Associate Members: Fort Bragg EMS, Sheriff's Office, and Retired Fire Chiefs

Approval of Minutes: The June 2018 minutes were approved as presented

Guests: Jeffrey Cole – NC Department of Air Quality & Staff Members

Vendors Present: None

<u>Treasurer's Report:</u> Treasurer Deputy Chief Johnson Jr., provided the treasurer's

report, current fund balance along with the annual Fiscal Year

2017-18 spending report based on itemized categories. Our financial records are scheduled to go to our accountant at the beginning of August.

Meeting Points of Interests:

<u>Next Chief's Meeting</u> will be Monday, August 27, 2018. The meeting will be hosted by Eastover Fire Department – Station 1. This is a dinner meeting.

- Vander FD Unit 281 has the air truck responsibilities during the month of August 2018 followed by Stoney Point FD Unit 1981 in September.
- Members were provided a packet with various informational materials.
 - ➤ BB&T & Ouicken Itemized Category Treasurer's Handout
 - Future I-295 Fayetteville Outer Loop Handouts
 - > 2018 3rd Annual Rosecrance Florian Symposium Flyer
 - ➤ Chief Rick Lasky "Pride and Ownership A Firefighter's Love of the Job" Flyer
 - ➤ Poker Run Long Term Recovery Benefit Flyer Harnett County Vol FF. Flyer
 - ➤ Hope Mills Fire Truck Donation Handout Flyer

OLD BUSINESS

- President Johnson provided a demo and overview of the new and updated CCFCA web page. He
 will send each chief the link to preview the site and ensure that all applicable links such as emails and department web-pages are properly working. The site is now running on the latest
 technology which provides enhanced program capabilities. He asked the membership to assist
 with keeping the site current.
- 2. President Johnson stated that our command and communications bus is ready for pick up at Thomas build buses in Greensboro. Our next step will be to meet with Motorola and Verizon in order to install the required radio communications, as well as WIFI and cell phone capabilities. We will also schedule the graphics and lettering of the bus and devise use, housing and maintenance policy on the new asset.
- 3. President Johnson passed around a red firefighter ID tag for review by the chiefs before full production. The example included the individual rank, which will not be printed. Our approved county-wide ID tag policy is color coded based on rank and function. Only individual names and associated department names will be printed on the ID Tag. With no feedback from the membership we will start production of our new ID tags.
- 4. In the absence of Chief Nobles, Chairman of the VWS (Recruiting & Retention) Committee, President Johnson updated the membership on the Volunteer Workforce Solution (VWS) grant through the North Carolina Association of Fire Chiefs (NCAFC) and the International Association of Fire Chiefs (IAFC) utilizing our association as the regional grant host. Chief Nobles will be in contact with all VFD's as we move forward.
- 5. President Johnson asked Assistant County Manager Jackson to look at the schedule to see if the possibility is available to start back up the meeting process in late August or September. Tracy acknowledged the request.
- 6. President Johnson thanked everyone that participated in the Valor awards and recognition breakfast last month. It was an excellent program and he asked that next year that every fire district submit nominations for recognitions. This will be an annual event sponsored by the Greater Area Fayetteville Chamber and Highland Construction. The program was well received with over 300 in attendance with 500 expected next year.
- 7. President Johnson stated that our hostile fire PPE is scheduled to be shipped this week. The PPE will be delivered to Station 19, where it will be broken down and readied for pick-up by the individual fire departments. The purchased PPE provides ballistic frontal chest and side protection and comes with a striker plate capable of stopping AK-47 and other assault rifle velocity weapons. A Kevlar helmet is also included. This equipment should be placed on first out apparatuses and he reminded the Chiefs that it is our responsibility to train all our members with the new Rescue Task Force (RTF) concept regardless if a member refuses to enter or not. But should a member change his or her mind the need to be trained is necessary and not become a liability due to a lack of training. He will contact each chief when the PPE is ready for pick up.
- 8. President Johnson urged all Chiefs to pay close attention to the upcoming SAFRE conference in Raleigh during the week of August 8 through 11. This is an excellent opportunity to receive NC fire service training and information. The exhibit hall this year is free of charge to all NCSFA

members. He also urged all the chiefs to be sure to vote or delegate voting to other members that will attend.

NEW BUSINESS:

- Mr. Jeffrey Cole with North Carolina Department of Air Quality (DAQ) introduced Heather who
 provided an update on new regulations and guidelines adopted by the legislators and answered
 questions concerning the new rules. She also went into detail on fire department sanctioned
 training burns and the requirement thereof. President Johnson thanked both Jeffrey and Heather
 for attending and updating the Chief Officers.
- 2. President Johnson congratulated Beaver Dam Fire Department for receiving \$176,000.00 Assistance to Firefighters Grant (AFG) to replace obsolete Self-Contained Breathing Apparatuses (SCBA) during round #2 of the 2017 awards cycle.
- 3. President Johnson brought to the attention of the membership that Fire Chief Chuck Hodges contacted him about a donation to the association of an operational 1990 American LaFrance Fire Truck for use by all members for funerals and special events. The truck would be converted especially to accommodate and carry coffins by removing the water tank. This would allow members to utilize the truck without the need of cumbersome ramps. Chief Hodges also addressed the membership and explained his department's quest. This apparatus will be generically marked with options of magnetic signs for the each side bearing the various fire department names. After a general discussion Stedman Assistant Fire Chief Cashwell made a MOTION to accept the donation of the 1990 American LaFrance Fire Truck from the Town of Hope Mills and the Hope Mills Fire Department for the purpose of converting the apparatus for official firefighters funerals and special use as needed by all association members. The motion was **SECONDED** by Vander Assistant Fire Chief Tatum and unanimously **APPROVED** by all members present. Stoney Point FD as time permits will work on the apparatus and start the process and keep the association members informed on the process. Chief Hodges will coordinate with President Johnson to get the truck title changed and the delivery of the Fire Truck to Station 19.
- 4. President Johnson asked Interim Emergency Services Director and Assistant County Manager Tracy Jackson to please check why the CCFCA is required to pay for CAD interface services that ties our MCT's and tablets with the various PSAP's for dispatch purposes. The use of technology via MCT's and tablets via the Freedom Application is a direct benefit to the dispatch center and reduces unnecessary radio communications and we have to pay for the services. President Johnson feels that this service should be provided by the county to all users.
- 5. President Johnson urged fire districts affected by the new I-295 Fayetteville Outer Loop project to take a close look of the route through affected fire districts. Because NC DOT is not building bridges over secondary and rural highways major re-configurations are taking place that will often add extended travel time to affected areas. Please take a close look at the hand-out provided in each Chief packet.
- 6. President Johnson announced that the North Carolina Association of Fire Chiefs (NCAFC) and the North Carolina State Firefighters (NCSFA) have formed a special committee to address the 7-K Exemption that is negatively affecting non-profit volunteer fire districts. This issue now has statewide support as well as congressional support to correct this issue. Puppy Creek Fire Chief Johnny Joseph from Hoke County is on the committee and will keep us abreast.

- 7. President Johnson passed around two (2) documents that requires the Fire Chiefs' signature. One is an updated Automatic Aid Agreement Form on how we assist each other. The other is an agreement form allowing FTCC to use our fire facilities to conduct fire service training classes sponsored by FTCC. Once completed each fire chief will receive a copy and we will post them on our web-page for easy download if needed. The automatic aid agreement is a must have for 9-S inspections.
- 8. President Johnson provided a quick update on the next two (2) Chiefs 'only meetings. During the October meeting he wants to provide an update on the association's assets and inventory and during the January 2019 meeting a FEMA representative will be here to brief us on an available communications asset and use during high or overloaded cell use periods. The GETS program addresses issues associated with emergency communications capabilities. The Government Emergency Telecommunications Service (GETS) supports national leadership; federal, state, local, tribal and territorial governments; first responders; and other authorized national security and emergency preparedness (NS/EP) users. It is intended to be used in an emergency or crisis situation when the landline network is congested and the probability of completing a normal call is reduced.
- 9. President Johnson informed the membership that he was contacted by a representative with Freedom Motors on Bragg Boulevard. The owner is looking to donate the firetruck to a needy department. He will meet with the owner tomorrow to examine the fire truck and offer.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE

- FYI. Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.spfd@gmail.com
 - No Report

FIRE PREVENTION/EDUCATION COMMITTEE (To Be Determined)

E-Mail: JEveritte a ci.fav.nc.us

No report.

<u>STANDARDS & POLICY COMMITTEE</u> A/C Kevin Murphy (SPFD # 13) Chairperson, E-Mail: kmurphy1903@gmail.com

• Informed the members to contact Chief Richtmeyer or himself to coordinate RTF training.

MEMORIAL COMMITTEE Chief R. Marley (Pearce's Mill) Chairperson,

E-Mail: pmfd0301@nc.rr.com

• Chief Marley updated the membership on the committee's work which is on-going in order to prepare for this years' service in October only 2.5 months away.

AUTOMATIC AID/MUTUAL AID COMMITTEE Chief Joe Marsh (GCFD # 24) Chairperson,

E-Mail: gcfd24@nc.rr.com

• No Report

<u>FINANCE COMMITTEE</u> Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: <u>spfd1302@nc.rr.com</u>

• No report.

RESCUE COMMITTEE Deputy Chief Hank Harris (Cotton FD) Chairperson,

E-Mail: cfd402@nc.rr.com

• No report.

<u>COMMUNICATIONS /DISPATCH STEERING / AVL COMMITTEE</u> Chief Chuck Hodges (Hope Mills FD), Chairperson, E-Mail: clhodges@townofhopemills.com

No report.

<u>KNOX BOX COMMITTEE</u> - Emergency Management Officer Gene Booth (Emergency Services) Chairperson, E-Mail: <u>wbooth@co.cumberland.nc.us</u>

• Mr. Booth discussed Knox box policy and procedures and provided a draft handout for each fire chief in attendance.

<u>FIREHOUSE STEERING COMMITTEE</u> – Fire Chief T. J. McLamb (SLFD # 22) Chairperson, E-Mail: <u>tmclamb@spring-lake.org</u>

• No report.

NC WORKFORCE SOLUTION GRANT – COMMITTEE – Fire Chief Justin Nobles (SVFD # 23) Chairperson. E-Mail: Jnobles@stedmanfire.com

Chief Nobles updated the members concerning the feedback requirements from each
department concerning the recruiting and retention grant. This information is needed by the
end of the month and he requested that each chief assign the responsibility to a staff member
in order to meet the required suspense. Chief Nobles also stated that he is being assisted by
FF Amber Moser, one of his staff members that is assigned to the committee and she can be
reached at amoser@stedmanfire.com – Amber addressed the membership and reinforced our
requirements associated with the grant.

ASSOCIATE MEMBERS REPORT

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Tracy Jackson – Interim Director),

E-Mail: tjackson@co.cumberland.nc.us

• Interim ES Director and Assistant County Manager Jackson informed the membership that Cumberland County is utilizing a nationwide search agency to assist with Randy's replacement. He stated that this will be a transparent process.

- EM Officer Gene Booth talked about an upcoming FEMA class concerning new requirements for public assistance requests. To schedule attendance visit NC Terms.
- Communications supervisor Adam Johnson provided handouts outlining the daily radio checks and station participations. President Johnson stated that the daily radio checks are required by NFPA 1221 and it is very important for all of us to participate on all three (3) frequencies. This will identify early on if we have radio issues. The daily radio tests are conducted every morning at 0830 hours unless there is an on-going emergency. We will provide an update on participation in about 90 days.

EMS DIRECTOR: Brian Pearce, Director E-Mail: bpearce@capefearvalley.com

• No report.

HAZMAT: AC Robert Brinson, FFD - POC telephone for HAZMAT is 584-9550,

E-Mail: rbrinson@ci.fav.nc.us

No report.

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

• Ranger Gottfried updated the membership concerning an upcoming seasonal smoke chaser position. He stated that he generally hires someone from within the fire departments.

FTCC Steve Drew, E-Mail: drews@faytechcc.edu

• Steve reinforced the Fire Chief Rick Lasky class-coming up on September 29th in Stedman. Please preregister. He also mentioned that a wildland fire suppression class will be scheduled and instructed by Ranger Gottfried. The first class is scheduled for August 9th at Station 24.

SHERIFF'S OFFICE Sheriff Wright (Sr. Sgt. Steven Hodges – ATF)

• No report.

NC HIGHWAY PATROL - Major Freddy Johnson Jr. SHP Special Operations.

E-Mail: fljohnson@ncshp.org

• Major Johnson advised everyone about a commercial that he saw in Horry County SC on volunteer recruitment.

<u>COUNTY MANAGERS OFFICE</u> – Assistant County Manager Tracy Jackson E-Mail: <u>tjackson@co.cumberland.nc.us</u>

No report.

COUNTY COMMISSIONERS Fire Commissioner John Keefe

• Fire Commissioner Keefe again congratulated retired Deputy Emergency Services Director Timmy Mitchell and complimented his retirement dinner which was well attended.

- Informed the membership for the push to rename the Grays Creek Recreation Center in honor of Grays Creek Deputy Fire Chief J. D. Pone. He asked the members to contact the commissioners and support this honor for Chief Pone.
- He stated that the county is still working on a new combined 9-1-1 and EOC center which will be on-going.

FOR THE GOOD OF THE ASSOCIATION:

ADJOURNMENT: A motion was made to adjourn by Chief Bass seconded by Chief Hill. The meeting was adjourned at 2115 hours.

Respectfully Submitted By:

Freddy l. Johnson Sr.

Freddy L. Johnson Sr., CFO Fire Chief / President Mark A. Melvin

Mark A. Melvin, CFO Fire Chief / Secretary

6 Enclosures

- 1. Chief Rick Lasky Class Flyer "Pride and Ownership" A Firefighter's Love of the Job"
- 2. NC DOT I-295 Fayetteville Outer Loop Project Information
- 3. 2018 3rd Annual Rosecrance Florian Symposium Flyer
- 4. Pictures of Hope Mills American LaFrance Fire Apparatus for Donation as Funeral Apparatus
- 5. Poker Run and Benefit Flyer for Harnett County Firefighter / Deputy shot in the line of duty
- 6. Knox Box Policy Draft

CCFCA Monthly Attendance Roster

	MEMBERS PRESENT 19	18	17	17	17	16	18	17	Service on	Page Will	3		1
DO I	ASSOCIATES PRESENT (10)	09	08	08	07	7	7	07					
BE SHOWN WHICH IN	CC Fire Chiefs DEPARTMENTS & ORGANIZATION Chief's Only Meeting	22-JAN-18 - PMFD	26-FEB-18 - SVFD-23	26-MAR-18 – BDVFD-26	23- APR-18 - PMFD	21-MAY-18 - FFD	25-JUN-18 - FBFD	23-JUL-18 - PMFD	27-AUG-18 – EVFD-01	24-SEP-18 - VVFD-02	22-OCT-18 - PMFD	26-NOV-18 - PMFD-03	17-DEC-18 - SHERIFF
	MEMBERS					MEE	TIN	G DA	TES				
01	BEAVER DAM STA 26 & 27	P	P	P	P	P	P	P					
02	BETHANY STA 12	P	P	P	P	P	P	P					
03	COTTON STA 4	P	P	P	P	R	P	P					
04	CUMBERLAND ROAD STA 5	P	P	P	P	6	P	P					
05	EASTOVER STA 1	P	P	P	P	P	P	P					
06	EMS EMERGENCY MED SVC	P	P	Α	P	Α	Α	Α					
07	FAYETTEVILLE FIRE DEPT	P	P	P	P	P	P	P					
80	FORT BRAGG FIRE DEPT	P	P	P	P	P	P	E					
09	GODWIN – FALCON STA 17	P	P	P	P	P	P	P					
10	GRAYS CREEK STA 18	P	P	P	P	P	P	P					
11	GRAYS CREEK STA 24	Α	P	Α	Α	P	P	P					
12	HOPE MILLS STA 21	E	E	P	Α	P	ZPE.	P					
13	PEARCE'S MILL STA 3	P	P	P	P	I.P.	P	P					
14	SPRING LAKE STA 22	P	Α	P	P	P	P	P					
15	STEDMAN STA 23	P	P	P	P	P	P	P					
16	STONEY POINT STA 13 & 19	P	P	P	P	P.	P	P					
17	VANDER STA 2 & 8	P	P	P	P	P	P	P					
18	WADE STA 16	P	P	P	P	P	P	P					
19	WESTAREA STA 15-20 & 25	P	P	P	P	E	P	P					
	ASSOCIATE MEMBERS												
01	FORT BRAGG EMS	Α	P	P	P	Α	P	Α					
02	CC EMERGENCY SERVICES	P	P	P	P	E	P	P					
03	COUNTY COMMISSIONERS	E	P	2	Α	P	P	8					
04	COUNTY MANAGERS OFFICE	IP.		P	P	P	P	p.					
05	FORESTRY	使一	P	P	Α	A	P	Re					
06	FTCC	P	R	P	PA	P	P	2					
07	HAZMAT	Α	P	P	Α	P	P	PI					
08	HIGHWAY PATROL	P	P	P	P	P	P	P					
09	SHERIFF'S OFFICE	9	P	F	E	P	P	Α					
10	RETIRED FIRE CHIEFS	P	Α	P	Α	P	P	Α					
1000	V. W. P. 2		1										

Special Notes:

CODES: (P) – Present (A)-Absent (E) - Excused

Chief Rick Lasky

"Pride and Ownership – A Firefighter's Love of the Job"

www.prideandownership.com









Location: 423 Hillsboro Street, Stedman, NC 28391

Date: 09-29-2018 - Class registration 0700 - Class Start Time 0800

Please pre-register to Chief Justin Flobles at inables@stedmanlire.com 910-729-0873

Chief Rick Lasky "Pride and Ownership - A Firefighter's Love of the Job" www.prideandownership.com

Pride and Ownership: The Love for the Job

Ignite Your Love for the Job

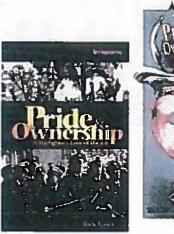
Pride and Ownership holds no punches. Chief Rick Lasky takes a hard look at the fire service and finds it. short on the only element that makes it effective passion. Chief Lasky gives an upfront and honest criticism about the need to reignite the love of the job on every level, from chiefs on down.

Do you have what it takes? Not everyone is out out for the fire service, it takes only the best to serve the public when people need help most. Pride and Ownership calls for men and women with honor and integrity to measure up to the task.

There's nothing else in the world like being a firefighter. Every day Chief Lasky remembers why his job is the best in the world and he brings that passion to Pride and Ownership. Chief Lasky revisits the groud history and tradition of the fire service and reflects on the family values and brotherhood that have made firefighting a truly family-criented vocation

Program Features:

- Our Mission
- The Firefighter
- The Company Officer
- The Chief
- Our Two Families
- Sweating the Small Stuff
- Changing Shirts-The Promotion
 What September 11th Did To Us and For Us
- Ceremonies That Stoke the Flames of Tradition.
- Marketing Your Fire Department
- Making It All Happen and Taking Care of Number 1
 Have You Forgotten?







Location: 423 Hillsboro Street, Stedman, NC 28391 Date: 69-29-2018 - Class registration 6700 - Class Start Time 0500 Please pre-resister to Chief Justin Hobles at mastes as germanium come 910-729-0273



STIP PROJECT NOS. U-2519AA & AB FUTURE I-295 - FAYETTEVILLE OUTER LOOP FROM I-95 TO SOUTH OF CAMDEN ROAD (S.R. 1003)

ROBESON AND CUMBERLAND COUNITES

Project Description

The N.C. Department of Transportation is conducting a Public Meeting to update the public regarding the upcoming construction of the Future I-295 - Fayetteville Outer Loop from I-95 in Robeson County to south of Camden Road (S.R. 1003) in Cumberland County.

Purpose of this Meeting

- Update citizens on the project
- Provide information on the current project design
- Provide an updated schedule
- Receive your comments

Your Input Is Important

Public involvement is an important part of the design-build process. The N.C. Department of Transportation encourages citizen involvement on transportation projects, and will consider your suggestions and address your concerns.

Today's meeting is another important step in NCDOT efforts to keep you, the public, involved in the construction of the project. This meeting is being held to update you on the project.

Comments will be accepted until Tuesday, July 10, 2018

Contact Information:

Michael Penney, PE Design-Build Engineer

1595 Mail Service Center, Raleigh, NC 27699

mpenney@ncdot.gov (919) 707-6619

Purpose of this Project

The purpose of this design-build project is to provide a circumferential facility around Fayetteville, reduce the volume of traffic on portions of the local street network, and connect the major radial routes in the southern, western and northern sections of Fayetteville.

What is Design-Build?

Design-Build is a contracting process that brings designers and contractors together to expedite construction, enhance innovation and/or reduce costs. The NCDOT clearly defines the standards and general specifications they expect for a project, and the design-build team (often made up of several firms) works to satisfy those requirements.

Contact Information:

Mike Parker Resident Engineer

PO Box 2130, Lumberton, NC 28359

jmparkerjr@ncdot.gov (910) 619-5689



STIP PROJECT NOS. U-2519AA & AB FUTURE I-295 - FAYETTEVILLE OUTER LOOP FROM I-95 TO SOUTH OF CAMDEN ROAD (S.R. 1003)

ROBESON AND CUMBERLAND COUNITES

Project History

In 1974, planning began on a new crossing of the Cape Fear River which was expanded to serve Fort Bragg. In the late 1980's the project was extended west and south of Fayetteville.

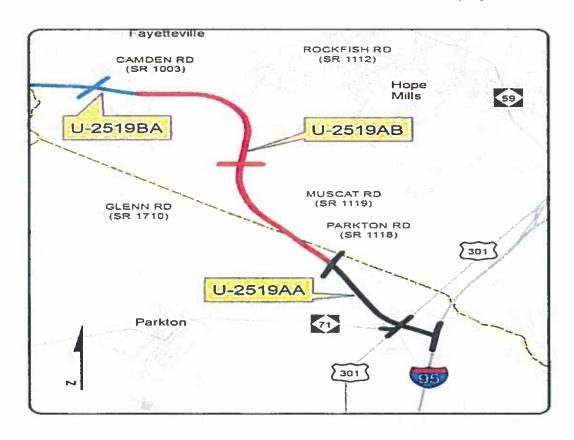
Fayetteville Outer Loop environmental documents were completed in January 2006 and the Public Hearings were held in March 2006.

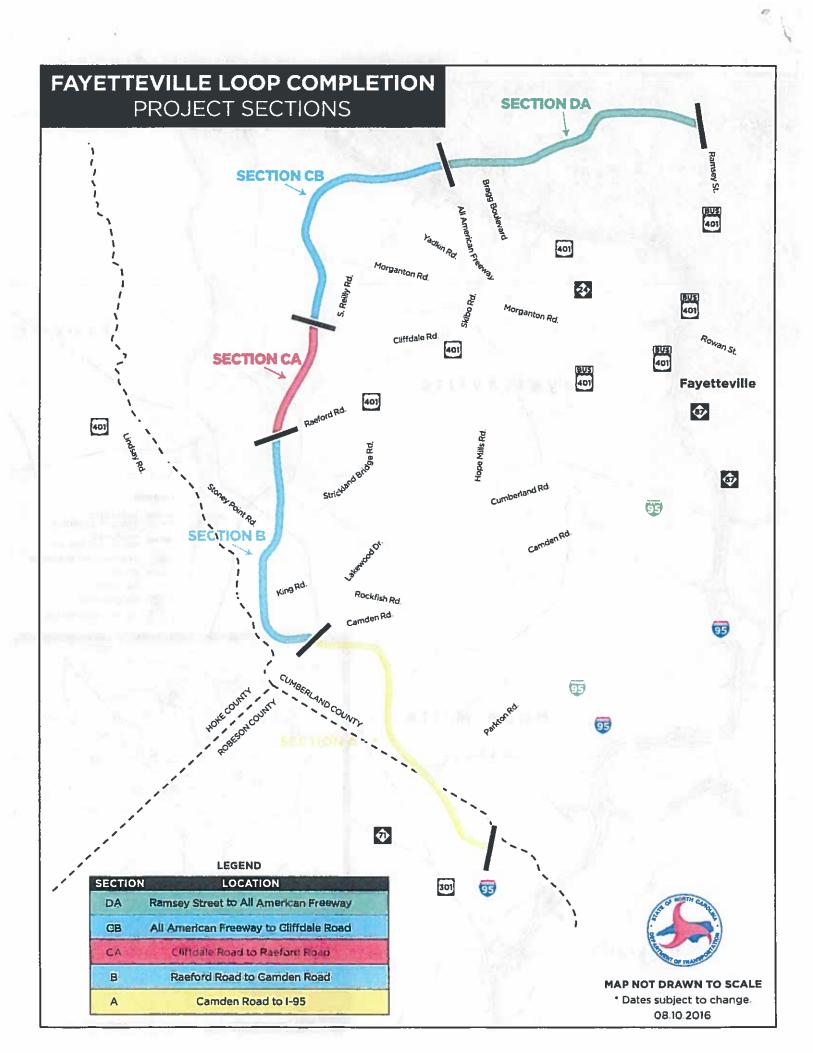
The U-2519AA & AB Project was awarded to Balfour Beatty Branch Joint Venture Design-Build Team December 2017.

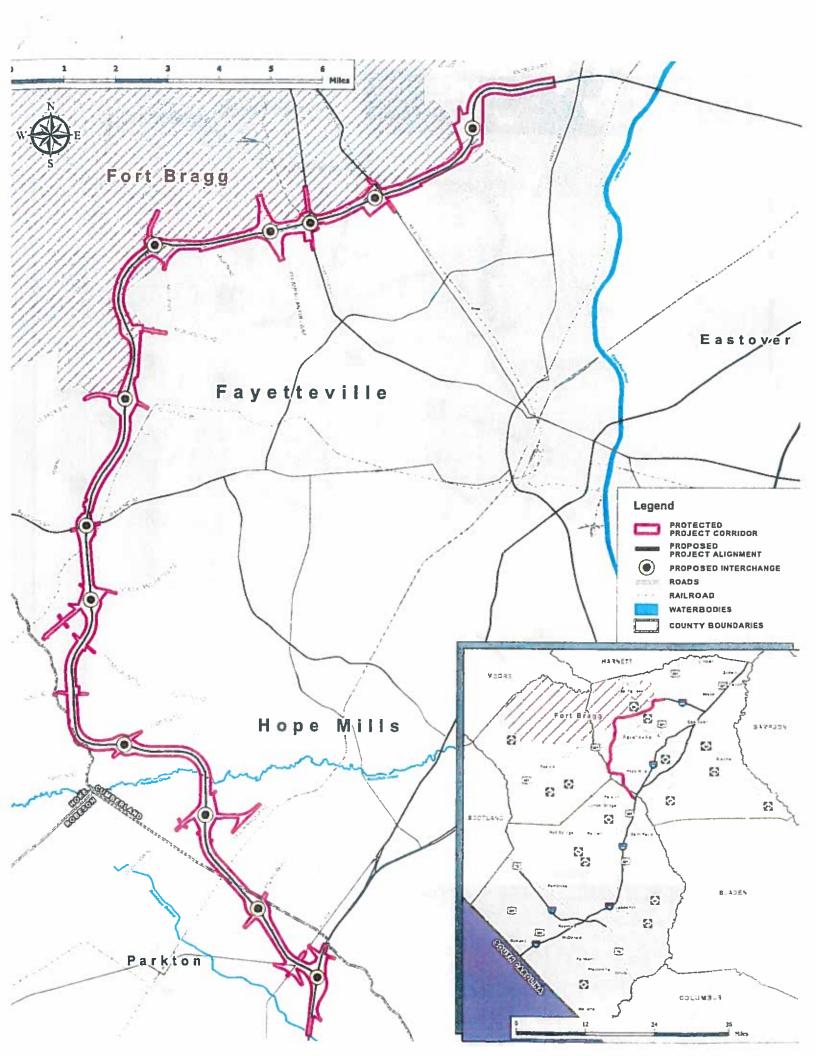
Project Description

The project consists of constructing the final two sections of the Fayetteville Outer Loop. The U-2519AA & AB Project is the extension of the Fayetteville Outer Loop (Future I-295) from I-95 in Robeson County to south of Camden Road (S.R. 1003) in Cumberland County. The approximately 6.1-mile project will provide a four-lane divided facility designed to interstate standards. Once construction begins, it is anticipated to last 2.5 years.

This is a Design-Build contract which includes design, right of way acquisition, traffic management, site investigations, permitting, utility coordination and relocation, as well as the construction of the project.







2018 3rd Annual Rosecrance Florian Symposium

We all Need Help Sometimes: Support and Solutions for Emotional Wellness and Recovery



SAVE THE DATE!

October 15-16, 2018



HOSTED BY: Dan DeGryse, Director of the

Director of the Rosecrance Florian Program.

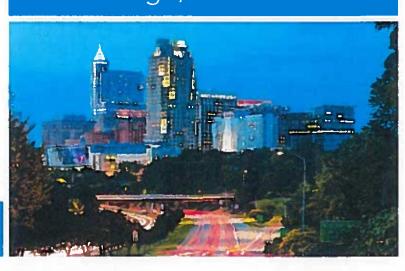


500 S. Salisbury St. Raleigh, NC 27601



KEYNOTE SPEAKER:

Bobby Halton, Editor in Chief of Fire Engineering magazine.



rosecranceflorian.org











LONG TERM RECOVERY BENEFIT

HARNETT COUNTY SHERIFF DEPUTY / BENHAVEN EMERGNCY SERVICES JAMES "ERIC" COOK JR

SATURDAY SEPTEMBER 8, 2018 0930 – 1700

REGISTRATION 0930 – 1100 / 1st BIKE OUT 1100 \$10 PER BIKE AND \$5 EACH ADDITIONAL HAND

BENHAVEN EMERGENCY SERVICES 4023 NC HWY 87 N SANFORD NC 27332







1ST BIKE OUT 1100 LAST BIKE IN 1700

50/50 DRAWING \$1 TICKET, 7 TICKETS FOR \$5, \$10 TOES TO NOSE

PRIZE RAFFLES \$5 TICKET OR 5 TICKETS \$20

(CUSTOME METAL ART AND DESIGN THIN RED LINE FLAG DONATED BY CORE ENTERPRISE, WOODED THIN BLUE LINE FLAG DONATED BY CAPTAIN ROOSTER FLAG'S ROBERT "ROOSTER" KITCHEN, THIN RED & BLUE LINE CORNHOLE BOARDS, NUMEROUS TYPES OF GIFT CARDS AND MUCH MORE)

GUN RAFFLE RADICAL FIREARMS AR-15 AND S&W M&P SHIELD 9mm \$10 TICKET OR 3 TICKETS \$25











CONTACT BRIAN MIMS (910) 624-4843 OR A BES MEMBER (919) 499-9511 FOR ALL RAFFLE TICKETS









Knox Box Policy "Draft"

PURPOSE:

In an effort to provide both fire department emergency access and building security for buildings, Cumberland County Emergency Services has selected the Knox Box public Safety Key Box System for use in accomplishment of these goals. This is a system that will allow Cumberland County Fire Departments access to a key for non-destructive entry into a building or gated complex.

This is a mandatory system (for commercial establishments in Cumberland County with fire alarm and suppression systems) as well as a voluntary program for non-alarmed commercial and residential properties in all fire districts except for Fayetteville Fire District, Spring Lake Fire District and Hope Mills Fire District. In this program the building owner/occupant orders the box (from authorized forms) to install on or in the building to secure a key(s) for use by the fire department in an emergency, Personnel should encourage the use of this box at any opportunity.

GENERAL INFO:

Cost Vs Savings: The cost to the property owner for a Knox box should be compared with potential savings realized by:

- 1) Eliminating forced entry damage
- 2) Reducing the response time needed by the fire department to gain access into a structure during any time of day or night, holidays included.
- 3) Eliminating need for authorized personnel (key runners) to deliver keys to the building site during an alarm response.

The Knox system eliminates entry delays; therefore it minimizes internal damage to the structure. In addition, the fire department is able to achieve maximum efficiency when responding to alarms. The potential for firefighter injury is reduced as well (no forced entry is required). The system call also provides valuable Haz-Mat information, emergency contact info, etc to responding emergency personnel.

This will be a Master Key/Sub-master Key system. Cumberland County Emergency Services will have control of the Master Key for all Departments. Each Fire District will have its own key for that district. The purpose in this is for proper enforcement of the NC Fire Code. The Fire Inspectors will require at the appropriate times the instillation of a Knox Box. The master key will be used for the occupant to place the proper keys into the box before a Certificate of Occupancy is issued and also to verify the system is being maintained at scheduled inspections.

PROCUREMENT/ORDER VERIFICATION:

To procure a lock box the building owner must obtain an application from Cumberland County Emergency Services, complete the application including having it signed by the Fire Marshal or his/her designee and send it to the Knox Company along with payment. The Knox box will be shipped to the purchaser. At the time you provide the form to the purchaser, it represents an opportunity to review the type of equipment required and to provide any further info the property owner may need.

Order verification by the fire department is important because it provides the opportunities to

Knox Box Policy "Draft"

verify the correct item(s) are being ordered. It also allows confirmation of the installation address for properly keyed equipment. This authorization process prevents someone from ordering a box that will not be used in our jurisdiction.

INSTALLATION PROCEDURES:

Upon receipt of the item(s), the building owner shall contact the appropriate Fire department representative to arrange for an approved mounting location (if not done prior to placing the order). It will be the occupant/owner responsibility to schedule an appointment to meet with the Fire Inspector to witness the placing of the keys (and any other paperwork) in the box and lock such key box for the owner/FD.

If the building will be closed at any time it is suggested the box be installed outside, in sight of the main entrance just above eye level, or as approved by the fire department. These boxes can be equipped with "tamper-alarm" features, which should be recommended.

PROCEDURE TO ADD/REMOVE KEYS:

The building owner/occupant or an officer (whichever requests the change) shall follow the same procedure as outlined in the installation procedure section of this SOG.

RESPONSIBILITY:

The Fire Chief is ultimately accountable for providing security for the Knox box keys assigned to the Department by Knox and distributed through Cumberland County Emergency Services. Any missing keys shall immediately be reported verbally and followed up in writing to the stations fire chief. It shall be the responsibility of the fire chief to then notify the County Fire Marshal in writing of the missing Knox keys. Maintenance of security of lock box keys is essential to maintain creditability of the program and any loss will be thoroughly investigated and appropriate action initiated.

VERIFICATION:

Cumberland County Emergency Services will verify during maintenance inspections that the appropriate key or keys are located in the Knox Box. If there are any changes or violations the Fire Inspector will advise the local Fire Department along with requiring the violation be corrected in a timely manner.

MAINTENANCE:

It shall be the responsibility of the building occupant/owner to maintain the Knox Box after instillation. Maintenance shall include oiling the key hole and having any defects the units suffers repaired in a manner approved by the manufacturer of the device. Should any noticeable defects to the device be found, the occupant/owner shall immediately notify the fire marshals office.