



Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"

Minutes of the April 25, 2016, 2016 Monthly Meeting



The monthly meeting was hosted by 10-20 Services. We thank the staff and owners from 10-20 Services for their great hospitality.

Opening Prayer: Chief Lucas provided the opening prayer.

Roll Call: Roll call was conducted with 18 departments and 8 associate members present.

Members Absent:

Fire/EMS Departments: EMS

Associate Members: Christian FF's, CCDA, NCSHP, Retired Fire Chiefs

Approval of Minutes: The March 2016 minutes were approved as presented.

Guests: Mr. Jay Aagard – Fayetteville Swamp Dogs

Vendors Present: 10-20 Services – Mr. Clay Williamson, Mr. Arlyn Slade and Ms. Lisa Barryhill spoke on behalf of their company and offered services that will benefit our organizations.

Treasurer's Report: Presented in paper format included in department's packages.

Meeting Point of Interests:

Next Chief's Meeting will be Monday May 23, 2016. The meeting will be held Pearce's Mill Fire Department located at 162 Dedication Drive, dinner will be served.

- Stoney Point Fire Department has the air truck responsibilities during the month of May 2016.
- Members were provided a packet with various informational materials.
 - April 2016 Issue of Legal and Health sheets
 - Letter of Tele-Communicators Week Appreciation - Emergency Services Director Beeman dated April 22, 2016
 - DOT April 2016 Cumberland County Highway Incident Management Team Meeting Minutes
 - 5- Minute Safety Talk – Ergonomics
 - Active Violence Incident Joint Response Plan (Cumberland County Emergency Services Entities)
 - Funeral Arrangement E-Mail – Retired Battalion Chief Ron Lewis
 - Erwin Area Chamber of Commerce 2016 Fire Apparatus Show & Muster

- Fayetteville Swamp Dogs - Cumberland County Emergency Services Softball Tournament Flyer

OLD BUSINESS

1. President Johnson advised that the channel template (Code Plugs) are still being worked on. The missing hex or program key has been delivered to HI caps and we are still waiting on the additional TAC / OPS talk groups requested through NCSHP. Those additional talk groups should be received next week and we can move forward with the project.
2. President Johnson advised that we now have all the inclusive prices for the tablets and accessories. Each will run us about \$ 1,500.00 plus a \$ 40.00 Wi-Fi connection. Each tablet will also serve as a hotspot with the capability to connect up to 5 other devices. There is a meeting scheduled with County IT on May 12th concerning IT support for the devices. He also stated that the current MCT's rockets will no longer be supported by the CCFCA and each MCT will become property of the assigned department. The funding currently used to maintain the rockets will be transferred to support the WI-FI Verizon connection required for the tablets. He also stated that a representative from the Johnston County Fire Marshal's Office was willing to come down and provide us with another demonstration on the tablet and Freedom App. A sampling of the Chief's revealed that the majority was interested in a demonstration. President Johnson will coordinate a demonstration to be held during evening hours mid-week at the Pearce's Mill Fire Department and everyone will be provided with the date and time through the CCFCA IAR and e-mail.
3. The poker run scheduled for Fayetteville BC Ron Lewis on May 14, 2016 to raise funds towards his medical expenses will still be conducted and all members are urged to support this effort.

NEW BUSINESS:

1. President Johnson thanked the Grays Creek Station 24 Fire Chief Joe Marsh and members of the Fayetteville Fire Department Honor Guard for their extra effort surrounding the memorial and grave side services for our Association Chaplain Deputy Fire Chief J.D. Pone who passed away since our last meeting. Deputy Chief / Chaplain Pone received a full firefighter's sendoff that was well received and appreciated by the family. Chief Marsh thanked everyone for their support during his department's period of grief.
2. President Johnson also provided information concerning the most recent passing of Fayetteville Fire Department retired Battalion Chief Ron Lewis, who passed away after an extended period of fighting brain cancer. His arrangements have been finalized can be found in each departments packet.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE

- **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.sfpd@gmail.com

FIRE PREVENTION/EDUCATION COMMITTEE Battalion Chief Michael, FFD – Chairperson, E-Mail: Rwillet@ci.fay.nc.us

No report.

COMMUNICATIONS COMMITTEE EMS Chief Brian Pearce – EMS - Chairperson, E-Mail: bpearce@capefearvalley.com

- No report.

STANDARDS & POLICY COMMITTEE A/C Kevin Murphy (SPFD # 13) Chairperson, E-Mail: kmurphy1903@gmail.com

- Active Shooter unified response draft Standard Operating Guidelines are in each packet please review and provide comments and or questions before the next meeting.
- Standards Committee Chairman Murphy inquired about a Helmet Standard concerning standardized color proposal that was presented to the standards committee. A sampling of the chiefs present during the meeting indicated dissatisfaction with the idea, thus tabling the proposal.
- Credentialing (Rescue Badge) whereas certifications will be recorded on ID Cards was brought to the floor by Chief Murphy. This will come about through the North Carolina Emergency Management Initiative through the Salamander program. Emergency Management Officer Gene Booth advised that the Domestic Preparedness Region (DPR) representing Cumberland County has funded the purchase of the required equipment and implementation is forthcoming in the future. Salamander captures certifications amongst other data which will be encoded within the new controlled ID Card System. Our USAR members require this certification.
- The requirement for an anti-violence policy was placed before the membership. AC Murphy explained that the issue was raised during the recent training committee meeting. Murphy indicated that he discussed the issue with Chief Johnson who informed him that a North Carolina statute exists covering the use of force by public officials. Murphy asked the membership if they felt a need for a CCFCA anti-violence policy. No input or response was received. The issue was tabled.

MEMORIAL COMMITTEE Chief R. Marley (Pearce's Mill) Chairperson, E-Mail: pmfd0301@nc.rr.com

- No report.

AUTOMATIC AID/MUTUAL AID COMMITTEE Chief Joe Marsh (GCFD # 24) Chairperson–E-Mail: gcf24@nc.rr.com

- No report.

FINANCE COMMITTEE Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: spfd1302@nc.rr.com

- Paper copies of BB&T check book balances and balances for each association credit card along with Quicken itemized category, transaction and account balance reports were included in each department's package.
- President Johnson provided a report from the Finance Committee Meeting as well as the CCFCFA 2016-2017 Fiscal Year Budget and explained on-going CCFCFA liabilities and projects and the associated effect on our fund-balance. He reminded the membership that our budget runs an entire fiscal year behind due to the collection method adopted by the association. The submitted budget however is based on the County Managers Memorandum dated March 14, 2016 indicating an anticipated association FY 16-17 budget of \$ 248,684
- Committee discussed low wealth financing issues concerning annual pay-outs and the associated surplus created by participating departments not requesting maximum available fiscal year funds.

RESCUE COMMITTEE Deputy Chief Hank Harris (Cotton FD) Chairperson, E-Mail: cfd402@nc.rr.com

- No report.

BULK PURCHASE COMMITTEE Deputy Director Timmy Mitchell (Emergency Services), Chairperson, E-Mail: tmitchell@co.cumberland.nc.us

- No report.

SPECIAL RESPONSE TIME COMMITTEE - Chief Hill (WCFD/FFD) Chairperson, E-Mail: mhill@ci.fay.nc.us

- No report.

KNOX BOX COMMITTEE - Emergency Management Officer Gene Booth (Emergency Services) Chairperson, E-Mail: wbooth@co.cumberland.nc.us

- President Johnson stated tomorrow Tuesday April 26, 2016 there is a meeting scheduled with the Knox Box representative. As Cumberland County moves forward with the installation of Knox Boxes on Commercial Properties and our local school system having outfitted the entire 86 Cumberland County Schools with Knox Boxes, we need to address the security of the Knox box keys assigned to each department. In doing so and in order to support this county-wide initiative which will provide access to commercial structures the Chief's Association will provide one (1) high security Knox Box to be placed on a responding apparatus for the security of their assigned key(s).

FIREHOUSE STEERING COMMITTEE – Fire Chief T. J. McLamb (SLFD # 22) Chairperson,
E-Mail: tmclamb@spring-lake.org

- President Johnson reminded everyone of the Fire House Software conference in Wilmington is coming on May 18-20, 2016 and prior to our next meeting.

ASSOCIATE MEMBERS REPORT

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Randy Beeman, Director), E-Mail:
rbeeman@co.cumberland.nc.us

- Director Beeman thanked everyone for the great support for the Tele-communicators week activities. A letter of appreciation to association members is included in everyone's packet.

EMS DIRECTOR: Brian Pearce, Director E-Mail: bpearce@capefearvalley.com

- No report.

HAZMAT BC Robert Brinson, FFD - POC telephone for HAZMAT is 584-9550,
E-Mail: rbrinson@ci.fay.nc.us

- Battalion Chief Brinson informed and updated the membership concerning the up-coming changes from the Material Safety Data (MSD) to the Globally Harmonized Systems of Classification and Labeling of Chemicals (GHS) effective 1 July 2016. This is a mandatory requirement.

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

- No report.

TRAINING COMMITTEE: Assistant Chief Dale Spiller, Chairman, E-Mail: dspiller@ci.fay.nc.us

Assistant Chief Kevin Murphy provided the training committee report on behalf of Training Committee Chair Assistant Chief Dale Spiller.

- The committee will use teamup.com as the calendar to post classes and events which will be compatible with our web-page. The cost will be \$126 per year and is asking the CCFCA to support the funding for the calendar.
- Ernest Ward will run Laws and Administration if sufficient students will pre-enroll. Please provide your input directly to Ernest.
- Fayetteville Fire Department will run the entire Technical Rescuer course starting in June. The course will run during the day, and will be dual tracked to allow firefighters on shift to attend. CPT Spiller will post the dates once finalized.
- A discussion concerning firefighter/EMT self-defense took place. The concern is whether the CCFCA has a policy on using force when faced with combative citizens. The liabilities and extent of using force were discussed at length. The need for a self-defense course was also discussed. AC Murphy was tasked with taking these issues to the Chief's Association meeting to gain further input from the membership.

FTCC Ernest Ward, Director, E-Mail: warde@faytechcc.edu

- Handed out certificates and announced his retirement effective July 31, 2016 after 21 years of service with FTCC as the fire training coordinator.

SHERIFF'S OFFICE Sheriff Butler

- Sergeant Stephen Hodges announced that he has been reassigned to Arson effective today and that another investigator will also be assigned in the near future.

NC HIGHWAY PATROL – Captain Freddy Johnson Jr. SHP Field Operations. E-Mail: fjohnson@ncshp.org

- No report.

CIVIL AIR PATROL Ryan William

- No report.

DISTRICT ATTORNEY'S OFFICE

- No report.

COUNTY COMMISSIONERS Fire Commissioner John Keefe

- Commissioner Keefe briefly commented on the 9-1-1 center communications merger article in the Fayetteville Observer today.

FOR THE GOOD OF THE ASSOCIATION:

- President Johnson announced that with the passing of Deputy Chief Pone the association now has a chaplain's vacancy. Chief Marley recommended Vander Assistant Chief Kenny Tatum and Chief Tatum informed President Johnson that he would accept if no other volunteers are recommended or come forward. President Johnson also stated that if anyone has a pastor that they know that would be willing to come in and fill the chaplain's vacancy to please let him know.

ADJOURNMENT: A motion was made to adjourn by Chief Roddy Bullard seconded by Chief Kevin Herndon. The meeting was adjourned at 2010 hours.

Respectfully Submitted By:

Freddy L. Johnson

Freddy L. Johnson Sr., CFO
Fire Chief / President

Mark A. Melvin

Mark A. Melvin, CFO
Fire Chief / Secretary

4 Enclosures

1. Cumberland County Fire Chief's Association – Attendance Roster April 2016
2. Tele communicators Appreciation Letter – Director Randy Beeman dated April 22, 2016
3. County Managers Memorandum dated March 14, 2016 – Subject: Budget Request for Fiscal Year 2016-2017
4. CCFCA 2016-2017 Fiscal Year Budget



**CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION
ROLL CALL VOTE
2016**



MEMBERS PRESENT (19)					18								
ASSOCIATES PRESENT (11)					08								
CC Fire Chiefs		25-JAN-16	22-FEB-16	28-MAR-16	25-APR-16	23-MAY-16	27-JUN-16	25-JUL-16	22-AUG-16	26-SEP-16	24-OCT-16	28-NOV-16	19-DEC-16
DEPARTMENT ORGANIZATION													
Chief's Only Meeting													
MEMBERS		MEETING DATES											
01	BEAVER DAM STA 26 & 27				P								
02	BETHANY STA 12				P								
03	COTTON STA 4				P								
04	CUMBERLAND ROAD STA 5				P								
05	EASTOVER STA 1				P								
06	EMS EMERGENCY MED SVC				A								
07	FAYETTEVILLE FIRE DEPT				P								
08	FORT BRAGG FIRE DEPT				P								
09	GODWIN – FALCON STA 17				P								
10	GRAYS CREEK STA 18				P								
11	GRAYS CREEK STA 24				P								
12	HOPE MILLS STA 21				P								
13	PEARCE'S MILL STA 3				P								
14	SPRING LAKE STA 22				P								
15	STEDMAN STA 23				P								
16	STONE POINT STA 13 & 19				P								
17	VANDER STA 2 & 8				P								
18	WADE STA 16				P								
19	WESTAREA STA 15-20 & 25				P								
ASSOCIATE MEMBERS													
01	CC EMERGENCY SERVICES				P								
02	CHRISTIAN FIREFIGHTERS				A								
03	CIVIL AIR PATROL				P								
04	COUNTY COMMISSIONERS				P								
05	DA'S OFFICE				A								
06	FORESTRY				P								
07	FTCC				P								
08	HAZMAT				P								
09	HIGHWAY PATROL				A								
10	RETIRED FIRE CHIEF'S				P								
11	SHERIFF'S OFFICE				P								

Special Notes:

CODES: (P) – Present (A)-Absent (E) - Excused

RANDY BEEMAN
Director/Fire Marshal

TIM MITCHELL
Deputy Director



**CUMBERLAND
COUNTY**
NORTH CAROLINA

EMERGENCY SERVICES DEPARTMENT

MEMORANDUM

April 22, 2016

TO: Chief Freddy Johnson, Sr.
President of Cumberland County Fire Chief's Association

FROM: Randy Beeman, Director
Cumberland County Emergency Services

A handwritten signature in black ink, appearing to read "Randy Beeman", is written over the printed name in the "FROM" field.

SUBJECT: Recognition of National Telecommunicators Week

On behalf of Cumberland County Emergency Communications please accept our most sincere appreciation for the Chief's Associations generosity. The telecommunicators are most pleased and grateful for the delicious bountiful dinner and the special gift of their insulated cups. The spirit of cooperation allows the telecommunicators to perform their job efficiently and your individual departments are able to respond more effectively. We thank you for all you do in the spirit of service for the citizens. We recognize and express our thankfulness and gratitude.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager


CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

OFFICE OF THE COUNTY MANAGER

MARCH 14, 2016

MEMORANDUM

TO: FIRE CHIEF'S ASSOCIATION

FROM: AMY H. CANNON, COUNTY MANAGER 

SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2016-2017

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2017 Recommended Fire Protection Contract will be \$ 248,684.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by March 30, 2016.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

1. Specify organization name (fund, agency and organization numbers, if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Identify all sources of revenue. Listed below are examples:

State	Federal	Contributions
Special Taxes	Fees/Sales	Interest Earned
Investments	Fund Balance	County of Cumberland
City of Fayetteville		

**COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - REVENUES**

Requested Tax Rate 1.25
ORGANIZATION NAME: Fire Chief's Association
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

FUND # 495 AGENCY # 429 ORG # 4290

FISCAL YEAR 2017

Identify All Sources of Revenue	Last Year FY 2015 - 2016 Actual	Current Year - 2015-2016			Coming Year - FY 2016-2017	
		Budget	Actual 3/31/2016	Estimate Entire Year	Requested	
Cumberland County	225,066.42	237,410.00	0.00	305,013.71	248,684.00	CCFCA 30%=1.25 Tax
Fayetteville	10,560.00	11,000.00	10,560.00	10,560.00	11,000.00	FH Extra Users
Hope Mills	225.00	3,000.00	3,000.00	3,000.00	3,000.00	
Spring Lake	0.00	3,000.00	0.00	0.00	3,000.00	Not Contributing to Fund
Town of Eastover	15,642.78	15,800.00	29,186.26	29,186.26	10,000.00	CCFCA 30% Share only - 70% Low wealth remitted to CC Finance
Town of Stedman	0.00	6,000.00	0.00	0.00	6,000.00	Towns share of special 1.25 Fire Tax Est.
Town of Wade	1,854.54	1,100.00	1,502.77	1,502.77	1,450.00	Not Contributing to Fund
Town of Falcon	795.37	500.00	0.00	0.00	1,000.00	Towns share of special 1.25 Fire Tax Est.
Town of Godwin	0.00	500.00	0.00	0.00	750.00	Towns share of special 1.25 Fire Tax Est.
CCFCA Fund Balance	0.00	0.00	469,123.15	269,000.00	200,000.00	Code Plug Configuration - Radio Upgrades
Interest Income	29.18	30.00				550 radios, OSSI Freedom Application and purchase of 40+Tablets & Required Accessories & Knox Box Project for
Other Income	0.00	0.00	0.00	0.00	0.00	Each VFD Electronic Security Box
Total	\$254,173.29	\$278,340.00	\$513,372.18	\$618,262.74	\$484,884.00	\$0.00

Special Note: (Due to collection method - Budget Data Runs one year behind)

Budget Form A

**COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2016-2017

FUND # 469

AGENCY # 429

ORG # 4261

ORGANIZATION NAME: Fire Chief's Association
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

Description	Last Year FY 2014 - 2015 Actual	Current Year FY 2015-2016		Coming Year FY 2016-2017
		Budget	Estimate Entire Year	
Accounting & Legal Fees	1,525.00	2,500.00	2,500.00	2,500.00
Air Systems - Repairs & Maint.	15,985.83	20,000.00	20,000.00	20,000.00
Bank Charges	65.00	300.00	100.00	100.00
CAD - MCT's	13,065.92	15,000.00	15,000.00	15,000.00
CCFCA Trailers (7)	9,344.05	7,500.00	7,500.00	7,500.00
Cumberland County IT Contract	24,000.00	24,000.00	24,000.00	24,000.00
Dues & Subscriptions	1,600.00	7,500.00	7,500.00	7,500.00
Education & Training	1,497.64	4,000.00	5,000.00	5,000.00
Fire Life Safety Education	1,500.00	3,000.00	2,500.00	3,000.00
Firehouse Software RMS	43,732.50	45,000.00	44,000.00	50,000.00
Internet Charges TWC	10,094.37	16,500.00	17,000.00	20,000.00
IAR - Iam Responding	32,952.00	1,000.00	1,000.00	1,000.00
ID Card System	1,873.35	2,500.00	2,500.00	2,500.00
Insurance	3,529.00	4,000.00	4,000.00	5,000.00
Knox Box System	272.23	500.00	500.00	25,000.00

Show any calculations made and reasons used to arrive at the budgeted amount. Be concise.

Haigh-Byrd & Lambert Accounting Firm
Association Attorney Fees when applicable
4 Mobile Air Systems & 2 Stationary
Cancel Stationary Systems - Not being used
Banking Fees When Applicable

Rockets to connect 40 MCT's

Support 3 Foam, 3 Decon & 1 Safety House

County IT Firehouse RMS Server Support

NFPA Subscription - NCAFC - Legal Briefs

FH Software & Prof Devel Conferences
as approved
County-wide Public Fire Education

FH Maintenance All County, Municipal &
Fire Marshals Office
Internet Connection Ea. VFD

3 Year Contract - Annual Text Overage Fees

System Maintenance & Supplies

Trailers and General Liability & Bond

Electronic Security Boxes 1 Each VFD Dept.

**COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2016-2017 FUND # 495 AGENCY # 429 ORG # 4290 ORGANIZATION NAME: Fire Chiefs Association
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

Description	Last Year FY 2014-2015 Actual	Current Year FY 2015-2016		Request Requested	Coming Year FY 2016-2017
		Budget	Estimate Entire Year		
Low Wealth Fire District Payout	0	0	0	0	Assumed by CC Finance Department
Miscellaneous	6,590.14	3,000.00	7,000.00	10,000.00	Plaques, Flowers other Misc Items as Approved by Association membership
Memorial Service & Court	244.22	500.00	1,000.00	1,000.00	Annual Memorial Service and Court Up-Keep
Network Interface - Net Motion	18,515.00	20,000.00	20,000.00	20,000.00	Computer Interface - Will cease with Tablets
OSHA 1910-120 Vaccinations	18,515.00	20,000.00	20,000.00	20,000.00	Hep B, TB Tine and PFT's VFD's Only
OSSI - Firehouse CAD Interface	13,065.92	15,000.00	15,000.00	15,000.00	License Fees
Office Admin Supplies	689	1,200.00	1,200.00	1,200.00	Paper, Pens, Folders and Copies
Supplies	1,637.10	2,500.00	2,500.00	2,500.00	Association Supplies
Telephone Service	1,017.00	1,200.00	1,200.00	1,200.00	Association FAX Line
Verizon Air Cards	0	0	0	40,000.00	Maintain Internet for Tablets and MCTS *** \$ 40.00 per MCT/Tablet-(Eliminates Rockets)
Capital Outlays Equipment	0	200,000.00	200,000.00	135,884.00	Approved Additional MCT's / Tablets and OSSIC Freedom Application
800 MHZ Radios -	214	50,000	50,000.00	50,000.00	Bring forward - Reprogramming 600 Radios
Total	\$221,524.27	\$466,700.00	\$471,000.00	\$484,884.00	\$0.00