

## **Cumberland County Fire Chief's Association**

### **Minutes of June 22, 2009 Monthly Meeting**

The meeting was held at Stoney Point FD, Lake Upchurch Station #19. We thank Chief Johnson and his staff for their hospitality.

**Opening Prayer:** Retired Fire Marshal Ricky Strickland provided the opening prayer.

**Roll Call:** Roll call was conducted with 23 Departments and 7 Associate members present.

**Members Absent:** Pope AFB

**Associate Members Absent:** NC Forestry, FTCC, SBI

**Approval of Minutes:** Minutes from the May meeting were approved as presented.

**Guests:** Neil Yarborough, Eastover Mayor McLaurin and retired County Arson Investigator Wallace Smith who briefly addressed the membership.

**Vendors Present:** None

**Treasurer's Report:** No report

#### **Meeting Point of interests:**

- **Next Chief's Meeting** will be held July 27, 2009 at **EMS Base**. The meeting will begin at 7:00 pm. This is a Chief's only meeting
- President Johnson passed out several informational papers on: Legal briefs, NCSHP Caisson Unit, and funding information from James Martin, C.C. County Manager.
- President Johnson briefed everyone that we were invited to the NCSHP Caisson unit practice in White Oak on July 8 & 9, 2009 at 1000 hours.
- Sgt. Hodges presented Lt. Tom Price of the Stoney Point Fire Department an award for his work at the Fantasy Lake Building Fire. Lt Price was instrumental in the arrest of a suspicious person who was at the fire scene and impersonating a firefighter.
- President Johnson advised that the focus of this meeting is dedicated to the new county contract proposal therefore we will skip over some of our normal protocols.

#### **OLD BUSINESS:**

President Johnson introduced Neil Yarborough to the group of Board Members and Fire Chiefs. Mr. Yarborough had been asked to review our current contract and compare it with some of the proposed language in the new contract. Attorney Yarborough discussed in detail each Bullet point from the **PROPOSAL FOR DISCUSSION OF POTENTIAL TECHNICAL AND ADMINISTRATIVE REVISIONS**

**TO FIRE PROTECTION SERVICES CONTRACTS**, provided by the County Attorney. There was group discussion on several bullets' with Mr. Yarborough clarifying points of law and recording notes for future discussion points. (Please review Enclosure # 2 for details of the discussion points) At the conclusion of the review a **MOTION** was made by the Eastover Board of Directors President Mr. Danny Matthews and seconded by Mr. Ed Pone Grays Creek Board of Directors and Deputy Fire Chief and approved unanimously by a roll call vote to have Mr. Yarborough proceed with updating the language in the contract and to brief us at a later date yet to be determined.

- **NEW BUSINESS:**

- None

**COMMITTEE REPORTS: (See Enclosure # 1 for Committee Assignments)**

**I D CARD COMMITTEE** Lt. Tara Johnson (Stoney Point) Chairperson

- **FYL.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at tara@stoneypointfire.com

**FIRE PREVENTION/EDUCATION COMMITTEE**

- No report

**COMMUNICATIONS COMMITTEE** Chief B. Bullard (Stedman) Chairperson

- Director Currie advised the association that the County would be switching to the Viper network within 12 months. Additional meetings are planned in regards to this changeover. If you desire to make changes in your response cards and protocols, you are urged to do so during this migration period.

**STANDARDS & POLICY COMMITTEE** Chief K. Hall (Cumberland Road) Chairperson

- No report.

**TRAINING COMMITTEE** Chief P. Strahan (Westarea) Chairperson

- No report.

**MEMORIAL COMMITTEE** Chief S. Blackburn (Ft. Bragg) Chairperson

- No report.

**AUTOMATIC AID/MUTUAL AID COMMITTEE** Chief J. F. Hall (Bethany) Chairperson

- No report

**FINANCE COMMITTEE** Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson

- No report.

**RESCUE COMMITTEE** Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson

- No report

**EASTERN FIRE SCHOOL** Chief R. Marley (Pearces Mill) Chairperson

- No report.

### **ASSOCIATE MEMBERS REPORT**

**EMERGENCY SERVICES DIRECTOR/ ECC-911** Kenny Curry, Director

- No report.

**EMS DIRECTOR:** Michael Roye, Director

- No report.

**HAZMAT** BC Hieu Sifford, FFD - POC telephone for HAZMAT is 433-1729

- No report

**FORESTRY DISTRICT** Ranger (TBD)

- No report.

**FTCC** Ernest Ward

- No report.

**SHERIFF'S OFFICE** Sheriff Butler

- No report.

**HIGHWAY PATROL**

- No Report.

**CHRISTIAN FIREFIGHTERS** Chaplain Cassanova

- No report

**COUNTY COMMISSIONERS** Fire Commissioner Ed Melvin

- No report.

**FOR THE GOOD OF THE ASSOCIATION:**

No information

**ADJOURNMENT:** A motion was made to adjourn by Assistant Fire Chief Sean Johnson, seconded by Assistant Chief Steve Parrish. The meeting adjourned at approximately 2150Hours.

Respectfully Submitted By:

*Freddy Johnson*  
Fire Chief Freddy Johnson  
President

*Mark A. Melvin*  
Deputy Chief Mark Melvin  
Secretary

**Enclosure # 1****CCFCA 2009  
COMMITTEE ASSIGNMENTS**

<b>FINANCE COMMITTEE</b>	<b>STANDARDS COMMITTEE</b>	<b>MEMORIAL COMMITTEE</b>
CCFCA Treas.–Chief Johnson Jr.	Cumberland Road – Chief Hall	CCFCA Chaplin-Mike Cassanova
Bethany - Chief Autry	Hope Mills – Chief Hodges	Fort Bragg – Chief Blackburn
Grays Creek # 18 - Chief Herndon	Fayetteville–Ch. Morrey / Hill	Grays Creek # 24 – Chief Pone
Godwin Falcon – Chief Lucas	Spring Lake – Capt Thomas	Stoney Point – Chief Autry
Linden – Chief Godwin	Pearce’s Mill – Chief Smith	Cape Fear Valley EMS – M. Roye
Wade – Chief Hill	Cotton – Chief Harris	Member Fayetteville Honor Guard
Emergency Svc. Dir. – K. Curry		
<b>RESCUE COMMITTEE</b>	<b>COMMUNICATIONS</b>	<b>PREVENTION &amp; EDUCATION</b>
Eastover – Heavy – McLaurin	Stedman Chief Bullard	Bethany - Chief Hall 1201
Fayetteville – Heavy – Bishop	Bethany – Chief Jackson	Fayetteville - B/C Ron Lewis
Stoney Point – Heavy – Johnson S.	Godwin Falcon -	Grays Creek # 18 – Chief Bramble
Cotton – Medium – Harris H.	Grays Creek #18 – Chief Matthews	CCFCA- Executive Committee
Westarea – Medium - Moore	Spring Lake – Capt. Thomas	
Vander – Medium - Bradshaw	Fayetteville – Chief Allen	
Cape Fear Valley EMS - Roye	County 9-1-1 = Susan McLeod	
<b>BULK PURCHASE</b>	<b>AUTOMATIC/MUTUAL AID</b>	<b>TECHNOLOGY / ID CARD</b>
Scotty Harris–Fire Marshal Office	Beaver Dam – Chief Ake	Lifelink – David Tate
Cape Fear EMS – Mike Roye	Pearce’s Mill – Chief Marley	Stoney Point – Lieut. Whitman
Eastover – Chief McLaurin	Cotton – Chief Harris	ESD- Kenny Curry
Fayetteville – Chief Allen	Pope AFB – Chief Kaas	Representative – County IT
Hope Mills – Chief Hodges	Cape Fear EMS – Dir. Roye	Representative – Fay City IT
Stoney Point – Chief Williams	FFD Hazmat – Chief Seifert	CCFCA- Executive Committee
	Grays Creek # 24 – Chief Marsh	
<b>NOMINATION COMMITTEE</b>	<b>NIMS/ISO-TRAINING</b>	<b>IMPROVEMENT TEAM</b>
<b>Formulated in November</b>	FTCC Ernest Ward-Fire& Resc.	FFD-Chief Nichols
<b>During election years</b>	FTCC Penny McConnley-EMS	HMFD-Chief Hodges
<b>With report rendered in</b>	FFD/Vander-Capt/Ch. Whiteside	SLFD-Chief Doberstein
<b>January</b>	Emergency Svc-EM-Phillips	EFD-Chief Mclaurin
	Westarea # 10 – Chief Strahan	WCFD-Chief Hill
	Spring Lake – J. Schulte	CCFCA-Chief Johnson Sr.
		Emergency Services-K. Curry
		Commissioners-Ed Melvin
		EMS-Mike Roye
		SL Town Mgr-Larry Faison
		Cumb Cty PIO-Sara Vanderclute

\*\* Members of the Executive Committee are members of all committees

\*\* All committee meetings are open to all members; however a core committee consisting of at least 5 to 6 members will be assigned as principle committee members of each committee with one selected as Committee Chairman/Chairperson.

**CCFCA June 22, 2009 Enclosure # 2**

**PROPOSAL FOR DISCUSSION OF POTENTIAL TECHNICAL AND ADMINISTRATIVE REVISIONS TO FIRE PROTECTION SERVICES CONTRACTS**

These discussion draft provisions of a fire protection services contract reflect three basic principles:

- (1) the Board of Commissioners is the governing board of each fire protection district,
- (2) payments for fire protection services are taxpayer funds and should be accountable as such; because fire protection services are provided without competitive bidding, taxpayers are entitled to assurance tax funds provided for fire protections services are spent efficiently and prudently,
- (3) The Board of Commissioners through the County Fire Marshal should promote uniform standards for the benefit and safety of citizens, and careful spending of taxpayer funds.

The following technical and administrative revisions/additions to the standard fire protections services contract are suggested for discussion with the volunteer fire department providers:

- The Board of Commissioners is the governing board of the fire district
- The fire department shall participate in disaster response and recovery efforts under the coordination of the County's Emergency Services Director
- The fire department should provide emergency first responder service according to the County's Emergency Response Plan, with personnel and equipment meeting state standards; if the fire department does not provide or is unable to provide emergency first responder service, the ECC shall dispatch the next available first responder
- All services shall be dispatched under County Emergency Services and NFPA dispatch procedures; the fire department shall install communications in each responding vehicle to allow two-way communications with the Emergency Communications Center, and a base station communications system allowing interoperability between the station, the ECC, and other fire protection providers in the County; if any vehicles, equipment, etc. used to respond to fire calls go out of service, the fire department will notify the ECC
- The fire department shall participate in and comply with Standard Operating Procedure protocols adopted by a majority vote of the Cumberland County Fire Chiefs Association
- The fire department shall comply with NC Insurance Rating Bureau regulations, and vehicles and equipment providing fire response shall be maintained in good operating condition and regularly inspected, with immediate corrective action
- The fire department shall submit National Fire Incident Reporting System reports annually by March 31 to the Office of the State Fire Marshal via FIREHOUSE software
- The County Fire Marshal shall be the staff liaison between the fire department and the Cumberland County Fire Chiefs' Association, and county management and the Board of Commissioners

DISCUSSION DRAFT MAY 5, 2009 DISCUSSION DRAFT MAY 5, 2009

- The County Fire Marshal shall review and comment on capital improvement plans or capital outlay of all county fire departments, which shall submit a 5 year capital improvement plan to be updated annually
- Revenues from the County Fire Protection Service District shall be distributed according to a process and procedures approved from time to time by the Board of Commissioners
- The fire department shall cooperate with the County Fire Marshal to develop a joint purchasing plan with other providers for purchases of equipment and supplies
- Each fire department chief and command staff officer shall attend emergency management preparedness training as scheduled through the Emergency Services Director, at least a minimum of 24 hours annually
- The fire department shall submit a budget estimate to the Board of Commissioners by April 1st annually, containing its requested financial needs for the next fiscal year, provided that the County Finance Department shall provide the department the appropriate forms 30 days in advance to allow the fire department to meet that timetable
- The Board of Commissioners as governing body of the fire district will adopt a budget ordinance for the fire district in which sufficient funds are appropriated as the Board determines will provide fire protection services for the district
- The Fire Marshal shall periodically review compliance with the fire protection services contract, pursuant to a basic 9S rating inspection on appropriate notice to the fire department, and provide a report to the County Manager, the fire department and to the Cumberland County Fire Chiefs' Association
- The contract may not be assigned without Board of Commissioners approval
- The contract can be terminated by either party without cause on at least 18 months prior notice effective on a June 30<sup>th</sup>, but if the County gives notice of termination without cause, the County will hold the fire department harmless after termination with respect to servicing and satisfaction of outstanding debt for fire protection equipment and facilities, and such termination may not adversely affect the servicing or satisfaction of that debt