



Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"

Minutes of the June 22, 2020 Monthly Meeting



The Chiefs' meeting was hosted by Pearce's Mill Fire Department. The meeting format was restricted due to COVID 19 issues with some members participating by teleconference.

- Call to Order:** The meeting was called to order by President Johnson at 7:00 pm.
- Opening Prayer:** Chief Mark Melvin conducted an opening prayer.
- Pledge of Allegiance:** President Johnson led the group in the Pledge of Allegiance.
- Roll Call:** Roll call was conducted with 17 departments and 6 associate members present.

Members Absent:

Fire/EMS Departments: EMS, Stedman

Associate Members: **County Commissioners, County Managers Office, Forestry, Retired Fire Chiefs**

Approval of Minutes: The May 18, 2020 minutes were approved as presented

Guests: None

Vendors Present: None

Treasurer's Report: None

Meeting Points of Interests:

Next Chiefs' Meeting depending on the COVID-19 restrictions in July is tentatively scheduled for the Pearce's Mill Fire Department on Monday, July 27, 2020 at 7 pm.

- Grays Creek #24 will assume air truck rotation during the month of July 2020 followed by Vander in August 2020.

Items of Interest Handouts

- ✓ Numerous handouts in your packages.
- ✓ Mayday SOP review
- ✓ CCFCA budget sheet from CC Managers office
- ✓ Caisson and Communications vehicle deployment log
- ✓ Updated meeting schedule

OLD BUSINESS:

1. President Johnson distributed the remaining COVID-19 PPE supplies previously ordered by the association for each station.
2. The Valor awards program has been postponed until sometime in September due to the current COVID issues involving group gatherings. Additional information will be forthcoming and President Johnson asked all the Chiefs in attendance to consider submitting nominees for the various categories but every department should submit a nominee for a merit award.
3. Treasurer Johnson Jr. gave an update on the storage building that will be constructed at SPFD 19 to house association assets. The pad has been poured and the contractor is scheduled to be on site in the second week of July to erect the building.
4. President Johnson updated the membership on the radio phase I grant opportunity to purchase new base and mobile radios meeting the new TDMA FCC standard. We should be able to order the radios at the start of the FY but waiting on additional information from the Emergency Services.
5. President Johnson advised the members that the foam units 1 and 3 are at station 19 for inventory accountability, repairs and maintenance. He stated that the trailer brakes wiring connections are being replaced; we ordered new batteries and conducted general up-keep maintenance. Once complete we will do the same thing with the three (3) association DECON trailers.

NEW BUSINESS:

1. President Johnson congratulated Deputy Chief Hank Harris and Chief Steve Parrish on their upcoming retirements for the City of Fayetteville FD. Both have completed over 60 years of dedicated public service to the Citizens of Fayetteville.
2. Chief Murphy distributed and discussed some minor changes and recommendations to the Mayday / RIT SOP, and asked all the chiefs to review the updated policy. The policy standardizes the MAYDAY and RIT procedures across Cumberland County. 2nd reading is scheduled for the July 27, 2020 meeting.
3. President Johnson requested that the Association support a plaque and gift to Engineer David Stewart of the Stoney Point FD for all of his work on the Caisson Unit and the Communications vehicle. David did most of the work on his own without assistance and even came in and worked on his days off. Both were long term projects and we need to recognize David for his dedication and work on behalf of our association.
4. President Johnson and Treasurer Johnson discussed the recent civil unrest issues within the local and State areas. All departments are encouraged to use good judgement and extreme caution in and around these demonstrations to insure the safety of our first responders and equipment. Treasurer Johnson Jr. informed the membership that Raleigh Fire Department used an alternate ATV vehicle equipped with suppression equipment in support of the recent protest and disturbance to quell fires in businesses.

5. President Johnson advised all of the members that during the month of July invoices for internet services are due for the 2019-2020 Fiscal Year to the association. The association reimburses departments for the basic service fee which is just under \$ 70.00 per month. Reimbursement checks will be distributed during the August 24 meeting.
6. Chief Hodges recommended that the Association consider a “Working Fire” assignment of (2) additional Engine Companies and an air unit when this size up is made. More to follow at the July meeting.
7. President Johnson discussed that Fire House software is changing over in December 2021 and we must decide soon if we are going to look at other vendors. Chief Melvin reported that Fort Bragg FD has been using “Emergency Reporting” for over 2 years now and has found it to be a very good database and easy to use. Chief Melvin offered to host a site visit to his HQ facility to view the program in real time. The program supports all related fire accreditation requirements.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE

- **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.spdf@gmail.com
 - President Johnson again asked the members to please recycle or return the clips used for our ID Cards. These clips are extremely expensive and we need to reuse them as much as possible in order to hold down costs. Please collect clips when your members leave a department and recycle the clips. He also reminded the membership that we do not print blue tags, which are considered temporary tags only.

FIRE PREVENTION/EDUCATION COMMITTEE E-Mail: Chief T.J. McLamb jmclamb@ci.fay.nc.us

- No report

STANDARDS & POLICY COMMITTEE A/C Kevin Murphy (SPFD # 13) Chairperson, E-Mail: kmurphy1903@gmail.com

- Discussed Mayday / RIT under new business

MEMORIAL COMMITTEE Chief R. Marley (Pearce’s Mill) Chairperson, E-Mail: pmfd0301@nc.rr.com

- Chief Marley updated the Association on the new memorial at the FTCC training center.

AUTOMATIC AID/MUTUAL AID COMMITTEE Chief Joe Marsh (GCFD # 24) Chairperson, E-Mail: gcf24@nc.rr.com

- No report

FINANCE COMMITTEE Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: spfd1302@nc.rr.com

- No report.

RESCUE COMMITTEE Deputy Chief Hank Harris (Cotton FD) Chairperson,
E-Mail: cfd402@nc.rr.com

- Deputy Chief Harris stated that a meeting of the committee was scheduled for June 24, 2020 at 7pm at the Cotton FD

COMMUNICATIONS /DISPATCH STEERING / AVL COMMITTEE Chief Chuck Hodges (Hope Mills FD), Chairperson, E-Mail: clhodes@townofhopemills.com

- No report

SMOKE ALARMS / KNOX BOX COMMITTEE – Fire Marshal Kevin Lowther (Emergency Services) Chairperson, E-Mail: klowther@co.cumberland.nc.us

- No report

FIREHOUSE STEERING COMMITTEE – Fire Chief T. J. McLamb (FFD) Chairperson,
E-Mail: tmclamb@ci.fay.nc.us

- No report

NC WORKFORCE SOLUTION GRANTS – COMMITTEE – Fire Chief Justin Nobles (SVFD # 23) Chairperson. E-Mail: [Jnobles@stedmanfire.com](mailto:jnobles@stedmanfire.com)

- No report

JOINT INCIDENT / DISASTER RESPONSE COMMITTEE – Assistant Fire Chief Richard Bradshaw (VFD) Chairperson, E-Mail: rbradshaw1@nc.rr.com

- No report.

ASSOCIATE MEMBERS REPORT

COUNTY MANAGERS OFFICE – Assistant County Manager Tracy Jackson
E-Mail: tjackson@co.cumberland.nc.us

- No report.

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Gene Booth, Director),
E-Mail: gbooth@co.cumberland.nc.us

- **Director Booth** stated that information on the Fire Grant awards and the performance metrics would be forthcoming. Gene also discussed that Schools and FD's were to be fee exempt in the new FY for code enforcement.
- **Emergency Management Director Hendrix** requested everyone to participate in the weekly teleconference regarding COVID 19 and PPE issues. He is looking into the delivery of the 2020 ERG books.

- *FM Lowder* reported that the inspectors would begin returning to a normal schedule in the next week.
- *Adam Johnson* reported that he would be following up on the MAYDAY issues and ensuring training was conducted for all dispatch shifts.

EMS DIRECTOR: Brian Pearce, Director E-Mail: bpearce@capefearvalley.com

- No report.

HAZMAT: AC Robert Brinson, FFD - POC telephone for HAZMAT is 910-584-9550,
E-Mail: rbrinson@ci.fay.nc.us

- No report

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

- No report.

FTCC Steve Drew, E-Mail: drews@faytechcc.edu

- No report.

SHERIFF'S OFFICE Sheriff Wright (Sr. Sgt. Steven Hodges – ATF)

- No report.

FAYETTEVILLE POLICE – Police Chief Gina Hawkins, Email ghawkins@ci.fay.nc.us
(Captain Jay Devane) jdevane@ci.fay.nc.us

- No report.

NC HIGHWAY PATROL – Major Freddy Johnson Jr. SHP Special Operations.
E-Mail: Freddy.johnson@ncdps.gov or Sergeant S. Johnson SHP Raleigh Training Center E-Mail
sean.johnson@ncdps.gov

- No report.

COUNTY COMMISSIONERS Fire Commissioner Marshall Faircloth

- No report.

FOR THE GOOD OF THE ASSOCIATION:

- Danny Matthews reported that Deputy Chief Kennedy was injured in an accident involving a tractor and was at home recovering.

ADJOURNMENT: A motion was made to adjourn by Chief Bradshaw and seconded by Chief Hodges.
The meeting was adjourned at 2005 hours.

Respectfully Submitted By:

Freddy L. Johnson Sr.

Freddy L. Johnson Sr., CFO
Fire Chief / President

Mark A. Melvin

Mark A. Melvin, CFO
Fire Chief / Secretary

Enclosures – 2.

1 – June 2020 Roll Call

2 - FY 20-21CCFCA Budget Recommendation

	MEMBERS PRESENT (19)	17	17	19	19	19	17						
	ASSOCIATES PRESENT (10)	08	08	06	06	07	6						
	TOTAL ATTENDANCE	51	60	NA	NA	NA	NA						
	CC Fire Chiefs DEPARTMENTS & ORGANIZATION Chief's Only Meeting	27-JAN-20 - PMFD	24-FEB-20 - GCFD-18	23-MAR-20 - Telecon	27- APR-20 Telecon	18-MAY-20 - PMFD	22-JUN-20 - PMFD	27-JUL-20 -	24-AUG-20 -	28-SEP-20 -	26-OCT-20 -	23-NOV-20	21-DEC-20 -
	MEMBERS	MEETING DATES											
01	BEAVER DAM STA 26 & 27	P	P	P	P	P	P						
02	BETHANY STA 12	P	P	P	P	P	P						
03	COTTON STA 4	P	P	P	P	P	P						
04	CUMBERLAND ROAD STA 5	P	P	P	P	P	P						
05	EASTOVER STA 1	P	P	P	P	P	P						
06	EMS EMERGENCY MED SVC	A	A	P	P	P	A						
07	FAYETTEVILLE FIRE DEPT	P	P	P	P	P	P						
08	FORT BRAGG FIRE DEPT	P	A	P	P	P	P						
09	GODWIN - FALCON STA 17	P	P	P	P	P	P						
10	GRAYS CREEK STA 18	P	P	P	P	P	P						
11	GRAYS CREEK STA 24	P	P	P	P	P	P						
12	HOPE MILLS STA 21	P	P	P	P	P	P						
13	PEARCE'S MILL STA 3	P	P	P	P	P	P						
14	SPRING LAKE STA 22	P	P	P	P	P	P						
15	STEDMAN STA 23	P	P	P	P	P	A						
16	STONE POINT STA 13 & 19	P	P	P	P	P	P						
17	VANDER STA 2 & 8	P	P	P	P	P	P						
18	WADE STA 16	A	P	P	P	P	P						
19	WESTAREA STA 15-20 & 25	P	P	P	P	P	P						
	ASSOCIATE MEMBERS												
01	CC EMERGENCY SERVICES	P	P	P	P	P	P						
02	COUNTY COMMISSIONERS	P	P	A	P	P	A						
03	COUNTY MGR OFFICE	P	E	A	A	P	A						
04	FAYETTEVILLE PD	P	P	P	P	P	P						
05	FORESTRY	E	E	P	P	P	A						
06	FTCC	P	P	P	P	P	P						
07	HAZMAT	P	P	P	A	P	P						
08	HIGHWAY PATROL	P	P	P	P	P	P						
09	RETIRED FIRE CHIEFS	P	P	A	A	A	A						
10	SHERIFFS OFFICE	A	P	A	A	A	P						

Special Notes:

CODES: (P) – Present (A)-Absent (E) – Excused

AMY H. CANNON
County Manager

DUANE HOLDER
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager


SALLY S. SHUTT
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

June 1, 2020

MEMORANDUM

TO: FIRE CHIEF'S ASSOCIATION

FROM: AMY H. CANNON, COUNTY MANAGER 

SUBJECT: RECOMMENDED FUNDING FOR FISCAL YEAR 2020-2021

Your funding level for Fiscal Year 2021 as recommended by the County Manager is stated below:

Service District Tax .5 cent allocation: \$ 284,821

If you have any questions, please contact Kelly Autry, Accountant and Finance Systems Administrator, at (910) 678-7749.